



Board Meeting Agenda

November, 11 2021

- I. Call to Order**
- II. Approval of minutes from last meeting**
- III. Approval of Treasurer's Report (MHAB meeting update)**
- IV. Request For Money For Rotary Road Signs**
- V. Report from Program Committee (Roger)**
 - a. Microphones**
- VI. Membership Committee Report (Eric/Randy): Ann-Marie approval**
- VII. Mayors Cup Beach Festival Committee (Sue)**
- VIII. Gazebo Project Wrap up – Press opportunity for club**
- IX. Holiday Party (Sue)**
- X. Discussion on moving to a Bi-weekly format**
- XI. Club Goals**
- XII. Current Committee Members and Chairs list**
- XIII. Old Business**
- XIV. New Business**
- XV. The passcode for Lucinda Storage has been reset. 704082#**
- XVI. Adjourn**

Board Meeting – October 14, 2021

Minutes

Present: Roger Black, Jeff Prescott, Nikki Buck, Eric McDowell, Jessica Kline; Jim Snook, Michelle Senecal; Kathy Snow, Sue LeBlanc Durocher, Tom Defayette

Meeting - President Prescott called the meeting to order and asked if there were any corrections to the September 9th meeting minutes. There being no changes or corrections, the September Board minutes were approved on a motion by Eric McDowell and seconded by Sue LeBlanc Durocher. All voted in favor.

Treasurer's Report – Jessica Kline reported that we are slightly ahead on the breakfast meeting costs at MHAB. We have received \$1,773 and had \$1,574.75 in expenses. Dollars are coming in from members who are attending via Zoom. Roger will continue to remind members about this. Jeff will check with Trevor at MHAB to see if we decide to meet bi-weekly, will that be o.k. with MHAB.

Jessica reported that Sunrise Rotary won't be holding a polio event this year and that the ARC won't be hosting their festival of trees but instead will be purchasing food baskets, toys and decorations for area families. On a motion by Eric McDowell and seconded by Sue LeBlanc Durocher, the financial report was approved.

Program Committee Report – Roger reported that he e-mailed Keith Tyo from Noon Rotary to talk about the microphone issues at MHAB. Roger has not heard back from Keith.

Speakers are lined up for all but one or two weeks between now and the end of the year. Our annual meeting is planned for December and we won't need a speaker for that meeting. The Board discussed that we would want a wide range of speakers and not just service agencies. We don't want speakers who are selling a product or promoting their business and if speakers are political, we would want to cover both sides. A survey will be sent out to members to see what kind of speaker topics they would be interested in.

Membership – Membership Committee met. Currently, there are no new members in the pipeline. All of our newer members have done their new member talk and just need committee assignments. Sue has a document that lists what each committee does. She will forward it to Eric to share with the new members and it will be added to Club Runner. A Club Runner training session will be added to an upcoming meeting agenda.

Meeting Attendance – Lori Delaney attendance is at zero and she hasn't paid her dues for the current year. On a motion by Kathy Snow, seconded by Sue LeBlanc Durocher, Lori Delaney was removed from membership. Maxine Perry's has paid her dues through December so she remains active. Michelle Kalil hasn't been in attendance at the weekly meetings but she continues to meet with Jessica about the financial and these meetings will count toward her attendance.

Mayor's Cup – A 2021 Mayor's Cup wrap up meeting will be scheduled in the next couple of weeks. A decision needs to be made on what to do with all of the left over Mayor's Cup t-shirts. The planning committee for Mayor's Cup 2022 will begin meeting in December.

Sunrise Rotary Club of Plattsburgh, NY Inc.

Community Partnership Development – Joanne Dahlen is making progress on putting together a list of stakeholders and projects for Sunrise Rotary. We need to look at the community and see what the needs are. It is hoped that we might be able to engage some of our newer members to join this committee.

Gazebo Project – CV Tech students continue to work on the gazebo. Work is expected to be completed in the next few weeks. Channel 3 did a story on it. Jeff will send the story link to members.

Bi-Weekly Meeting Format – Tabled until our next board meeting.

President Prescott noted that the District Governor will be in attendance via Zoom at next week's meeting and that she would like to meet with the Board following the meeting.

On a motion by Eric McDowell and seconded by Jim Snook the meeting was adjourned.

Plattsburgh Sunrise Rotary Treasurer's Report

October 31, 2021

Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	325.77
Checking Account - Community Bank	\$	30,250.26
Savings Account - Community Bank*	\$	27,042.61
Total Checking & Savings	\$	57,718.64
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Total Assets	\$	58,218.64

Liabilities

50/50 Raffle 10/31/2021	\$	86.00
Paul Harris Fellow Award - Community Member	\$	1,500.00
Total Liabilities	\$	1,586.00

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary Treasurer's Report October 31, 2021

Expenses since September 30, 2021 Report

MHAB (Meeting Breakfast Charges) 10/12	\$	164.97
MHAB (Meeting Breakfast Charges) 10/19	\$	164.97
MHAB (Meeting Breakfast Charges) 10/26	\$	164.97
Postmaster (Annual PO Box Fee)	\$	146.00
Rotary Club of Nepean/Kanata AIHT Sponsor	\$	100.00

Annual Membership Dues

Members Billed	31
Members Paid	30
% Collected thru 10-31-2021	97%

Profit and Loss

Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2021 to Oct 31, 2021

ACCOUNTS		Jul 01, 2021 to Oct 31, 2021
Income		
Donations, 50/50, Happy \$\$		\$129.50
Interest Income		\$4.56
Mayor's Cup		\$8,333.40
Meeting Room Revenue		\$2,290.00
Member Dues		\$4,197.50
Total Income		\$14,954.96
Total Cost of Goods Sold		\$0.00
Gross Profit		\$14,954.96
As a percentage of Total Income		100.00%
Operating Expenses		
Annual Dues		\$2,511.70
Bank Service Charges		\$25.36
International Service Donations		\$1,000.00
Mayor's Cup Expense		\$1,000.00
Meeting Expenses		\$119.92
Meeting Room Expense		\$2,234.63
Miscellaneous Expenses		\$94.09
Supplies		\$26.40

Operating Expenses	
Website Expenses	\$640.00
Total Operating Expenses	\$7,652.10
Net Profit	
As a percentage of Total Income	\$7,302.86 48.83%

Balance Sheet

Plattsburgh Sunrise Rotary Club

As of Oct 31, 2021

ACCOUNTS	Oct 31, 2021
Assets	
Cash and Bank	
Community Bank Checking	\$30,250.26
Community Bank Savings	\$27,042.61
Glens Falls National Checking	\$325.77
Petty Cash	\$100.00
Total Cash and Bank	\$57,718.64
Other Current Assets	
Total Other Current Assets	\$0.00
Long-term Assets	
Total Long-term Assets	\$0.00
Total Assets	\$57,718.64
Liabilities	
Current Liabilities	
50/50 Raffle	\$86.00
Food Shelf Donations	\$128.00
Paul Harris Award Community	\$1,500.00
Total Current Liabilities	\$1,714.00
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$1,714.00

Equity	
Retained Earnings	
Profit for all prior years	\$48,701.78
Profit between Jul 1, 2021 and Oct 31, 2021	\$7,302.86
Total Retained Earnings	\$56,004.64
Total Equity	\$56,004.64

SUNRISE ROTARY

Budget 2020-2021

	2021-2022	2021-2022
	Final Budget	Actual YTD
	Jul '21 - Jun 22	Oct '21
Income		
4000 · Member dues	\$5,250	\$4,198
4010 · Mayor's Cup	\$4,000	\$8,333
4024 · Raffle Ticket Sales	\$3,000	\$0
4028 · Community Sale Fundraiser	\$4,000	\$0
4026 · Fundraiser/Donations	\$1,000	\$0
4027 · Meeting Room Revenue	\$0	\$2,290
4036 · Polio Plus Raffle	\$750	\$0
4040 · 50/50 Raffle, Fines	\$1,500	\$130
4100 · Interest income	\$15	\$5
Total Income	\$19,515	\$14,955
Expense		
4050 · Holiday Party/Annual Dinner	\$0	\$0
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$3,000	\$0
5001A · Soup Kitchen/Foodshelf	\$500	\$0
5002 · Membership Committee	\$500	\$0
5003A · Polio Fundraiser	\$250	\$0
5003B · Foundation Committee	\$100	\$0
5003C · Speaker Foundation Donation	\$350	\$0
5005 · International Service Donations	\$4,000	\$1,000
5006 · Mayor's Cup Expense	\$1,000	\$1,000
5007 · Youth Exchange	\$50	\$0
5009 · ARC Festival of Trees	\$200	\$0
5010 · Dues	\$4,750	\$2,512
5011 · RYLA	\$250	\$0
5012 · Sponsorships Community Events	\$500	\$0
5013 · Outdoor Art Project	\$1,000	\$0
5014 · Meeting Room Expense	\$500	\$2,235
5015 · Miscellaneous	\$500	\$214
5023 · Bank Service Charges	\$50	\$25
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$26
5036 · Accounting	\$500	\$0
5040 · Postage	\$150	\$0
5045 · Website	\$750	\$640
Total Expense	\$21,290	\$7,652
Net Income	-\$1,775	\$7,303

Customized Attendance Report

Date Range: Sep 01, 2021 To Oct 31, 2021

Name	Sep 08, 2021	Sep 14, 2021	Sep 21, 2021	Sep 28, 2021	Oct 05, 2021	Oct 12, 2021	Oct 19, 2021	Oct 26, 2021	%	Current Type	Notes
Black, Roger	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack									100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki	M	✓	✓		M	✓	✓	✓	87.50 %	Active	
Dahlen, Joanne	✓	✓	✓	✓	✓	✓	✓		87.50 %	Active	
Dahlen, Kjell									100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom			✓	✓	M	✓		✓	62.50 %	Active	
Delaney, Lori							–	–	0.00 %	Ex Member	
DeSnyder, Jake	✓		✓	✓	✓				100.00 %	Active	Exempted Members Aug 24, 2015
Downs, Colleen			✓	✓	M	M	✓	✓	75.00 %	Active	
Duley, Kathy	✓	✓	✓	✓				✓	100.00 %	Active	Exempted Members Feb 02, 2017
Dumas, MacKenzie	✓	✓	✓	✓			✓	✓	75.00 %	Active	
Eppler, Kathy	✓			✓			✓	✓	50.00 %	Active	
Fisher, Connie		✓	✓	✓	✓	M	✓	✓	87.50 %	Active	

Total: 32 members

Name	Sep 08, 2021	Sep 14, 2021	Sep 21, 2021	Sep 28, 2021	Oct 05, 2021	Oct 12, 2021	Oct 19, 2021	Oct 26, 2021	%	Current Type	Notes
Giltz, Randy	✓	✓	✓	✓		✓	✓	✓	87.50 %	Active	
Grindle, Bruce									100.00 %	Active	Exempted Members Aug 24, 2015
Hulbert-Bruce, Allison		✓		✓	M				37.50 %	Active	
Kalil, Michele		✓			M		✓	✓	50.00 %	Active	
Kline, Jessica	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
LaBombard, Tom		✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	Exempted Members May 01, 2016
LeBlanc-Durocher, Susan	M		✓	✓	M	✓	✓	✓	87.50 %	Active	
Loreman, Thom			✓						12.50 %	Active	
Loreman, Thomas		✓							12.50 %	Active	
McDowell, Eric	✓	✓	✓	✓	M	✓	✓		87.50 %	Active	
Perry, Maxine		✓		✓					25.00 %	Active	
Prescott, Jeff	✓	✓	✓	✓	M	✓	✓	✓	100.00 %	Active	
Queguiner, Libby	✓						✓	✓	37.50 %	Active	
Robert, Adam	✓	✓	✓		✓	✓	✓	✓	87.50 %	Active	
Senecal, Michelle	M		✓	✓	M	✓	✓	✓	87.50 %	Active	
Snook, James	M			✓	✓	M	✓		62.50 %	Active	

Total: 32 members

Name	Sep 08, 2021	Sep 14, 2021	Sep 21, 2021	Sep 28, 2021	Oct 05, 2021	Oct 12, 2021	Oct 19, 2021	Oct 26, 2021	%	Current Type	Notes
Snow, Kathy	✓	✓	✓	✓	M	✓	✓	✓	100.00 %	Active	
Sterling, Joan	✓				M				25.00 %	Active	
Vega-Castro, Elena	✓	✓		✓	✓	✓		✓	75.00 %	Active	
Total: 32 members											

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.