

Plattsburgh Sunrise Rotary Board Meeting  
12/10/2020  
7:30AM

**Agenda:**

Greeting-

Board members present-

Review last month's minutes-

**Treasurer's report-** Jessica

Let's discuss options for someone to learn how to do this report....

**Club Goals-**Sue; This is an annual requirement from each club. There are 25 goals, which each club is able to choose 13.

**Membership-** Discuss where we are and how to maintain membership. Planning the next meeting  
-Rebecca King

-Debra Stevenson

**Fund raising-**

Ticket sales

Game night

PolioPlus- Roger; Tulip update

Ideas for the spring?

**Attendance report-** Roger

**Club involvement-**

Warm coat/winter item collection-

Gift cards for community members-

Salvation Army Bell ringing-

Meadowbrook Caroling- 12/22/20 4:30PM (Outside w/social distancing)

**Committee Review-**

Review committee list

Committee Matrix

**Old Business-**

Game Nights

Gazebo

**Motion to Adjourn-**

## Board Meeting –November 12, 2020

### Minutes

Present: Michelle Senecal, Roger Black, Libby Queguiner, Jessica Kline, Jeff Prescott, Sue LeBlanc-Durocher, Eric McDowell, James Snook

#### **Meeting:**

President LeBlanc-Durocher called the meeting to order and asked if there were any change/corrections to the October Board meeting minutes. On a motion by Jeff Prescott and seconded by Eric McDowell, the October meeting minutes were approved. All voted in favor. Jessica presented the Treasurer's report. The financials look fine partly due to Covid, we aren't spending much money. Over \$900 has been donated from Rotary members thru Venmo. Jessica is working on the insurance document and once done, will get them to Randy Giltz. On a motion by Roger Black, and seconded by Eric McDowell, the financial report was approved.

**Dues** - Fred Woodward, Ron Marino and Lori Delaney still haven't paid their dues for the current year. Amel Varga has paid his dues.

**Cash Box** – Sue is looking for the key to our cash box. Does anyone know who might have the key?

**Membership** –Jeff Prescott reported that the Membership Committee met to discuss developing a plan for attracting new members. They also discussed our committee structure. We have three members who will be leaving the club – Lori Delaney, Michelle Kalil, and Debra Stevenson. All three are newer members. Unfortunately, with Covid it is difficult to engage with newer members. Sue will reach out to Lori, Michelle and Debra to see why they are leaving. Roger proposed a resolution to change committee structure. The proposal was seconded by Jeff Prescott.

**Attendance** – Roger Black shared that Rebecca King has requested a LOA. We need to check with Rebecca to see how long she plans to be out. The maximum amount of time allowed might be six months. There is concern around Amel Varga's attendance which is currently at 11%. Thom Loreman has a family member who is having a health issue. We will reach out to him to see if there is anything we can do.

#### **Fundraising**

- Ticket Sales – Two Rotarians have turned in their raffle ticket money.
- Game Night – Jim Snook updated the Board on Sunrise Rotary's Game Night. He would like to schedule Game Night once a month. Discussion around if attending Game Night would count as a make-up meeting. Jeff and the Membership Committee will look at this.
- Honey – We currently have 26 bottles left. Need to figure out a way to sell.
- End Polio Rotary Tulip Project – Roger reported on a possible fundraising opportunity that Rotary's Foundation Committee is looking at – The End Polio Rotary Tulip Project. This project involves purchasing 25 bulbs for \$25 of which \$18.25 is donated to polio eradication program. We would plant the bulbs at the

## Sunrise Rotary Club of Plattsburgh, NY Inc.

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gazebo or the Max Moore Treehouse. This might be a good project to get newer members involved with. A committee will be established to see if this project is feasible.

### **Club Involvement**

- Coat Drive – We are still collecting coats, scarfs and mittens/gloves for the coat drive. Items can be left in a box on the porch at Donald Duley & Associates, 132 Cornelia Street, Plattsburgh from 10 a.m. – 2 p.m. Monday – Friday.
- ARC Tree of Lights – Eric McDowell and Allison Hulbert-Bruce have decorated the tree which is in the CVI Building on Industrial Blvd this year instead of Champlain Center. This year it will be a virtual event.
- Food Pantry – We will once again donate to the food pantry. An appeal will be sent to members to donate thru Venmo.
- Gift Cards – There is \$500 budgeted to donate to St. Peter’s to purchase gift cards for needy families.
- Kiwanis Holiday Breakfast – In the past, we have held a joint Holiday Breakfast with Kiwanis. Due to Covid, this event will be postponed this year.
- Salvation Army Bell Ringing – Randy Giltz is organizing this.
- Club Holiday Event – A Sunrise Rotary virtual holiday event is scheduled for Monday, December 1. More details to come from Joan Sterling.
- Gazebo Roof – It was decided to hold off on repairs to the Gazebo roof until springtime. Can we purchase the items now from Curtis Lumber and store them in our storage unit? The cost of the shingles is \$300. Libby will organize.

On a motion by Roger Black and seconded by Jeff Prescott the meeting was adjourned at 8:38 a.m.

Plattsburgh Sunrise Rotary Treasurer's Report  
November 30, 2020

**Assets**

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	325.77
Checking Account - Community Bank	\$	19,648.56
Savings Account - Community Bank*	\$	27,029.10
<b>Total Checking &amp; Savings</b>	<b>\$</b>	<b>47,103.43</b>
<b>Fixed Assets</b>		
Projector/Screen/Stand	\$	500.00
Other Assets - Matching Grant Due From RI	\$	150.00
Prepaid Expense Mayor's Cup 2021	\$	4,129.76
<b>Total Assets</b>	<b>\$</b>	<b>51,733.19</b>

**Liabilities**

50/50 Raffle 11/30/2020	\$	30.50
Foodshelf	\$	-
Paul Harris Fellow Award - Community Member	\$	1,000.00
Due to Rotary Foundation	\$	-
<b>Total Liabilities</b>	<b>\$</b>	<b>1,030.50</b>

\*Community Bank includes \$3000 for the Pavilion Project

# Plattsburgh Sunrise Rotary Treasurer's Report

## November 30, 2020

### Expenses since October 31, 2020 Report

Rotary Foundation - Sunrise	\$	551.69
Rotary Foundation - Noon Rotary	\$	551.69
Rotary Foundation - SUNY Roteract	\$	275.84
Kathleen Duley - Reimburse Gift Card Expense	\$	100.00

Annual Membership Dues	
Members Billed	33
Members Paid	30
% Collected thru 11-30-2020	91%

**SUNRISE ROTARY**  
**Profit & Loss Prev Year Comparison**  
**July through November 2020**

	Jul - Nov 20	Jul - Nov 19
<b>Income</b>		
4000 · Member dues	4,467.50	5,065.00
4010 · Mayor's Cup		
4022A · 2019 Mayor's Cup Income	0.00	8,041.00
4022B · 2019 Mayor's Cup Expense	0.00	-3,705.05
<b>Total 4010 · Mayor's Cup</b>	0.00	4,335.95
4024 · Raffle Ticket Sales	0.00	1,630.00
4028 · Garage Sale Revenue	4,107.62	0.00
4038 · Honey Sales	0.00	180.00
4040 · 50/50 Raffle, Fines	1,059.05	301.00
4041 · World Polio Day		
4041A · World Polio Day Sponsorship	0.00	1,330.00
4041 · World Polio Day - Other	0.00	208.00
<b>Total 4041 · World Polio Day</b>	0.00	1,538.00
4100 · Interest income	5.47	32.41
<b>Total Income</b>	9,639.64	13,082.36
<b>Expense</b>		
4050 · Holiday Party		
4057 · Holiday Party Expense	0.00	189.00
<b>Total 4050 · Holiday Party</b>	0.00	189.00
5000 · Charitable donations & projects		
5000B · Small Donations	0.00	2,050.00
5000 · Charitable donations & projects - Other	-400.00	100.00
<b>Total 5000 · Charitable donations &amp; projects</b>	-400.00	2,150.00
5002 · Membership Committee	0.00	66.37
5003 · World Polio Day Donation		
5003A · World Polio Day Expense	0.00	55.17
<b>Total 5003 · World Polio Day Donation</b>	0.00	55.17
5005 · International Service Donations	1,500.00	2,000.00
5007 · Youth Exchange Program	37.20	328.35
5009 · ARC Christmas Tree Project	175.19	108.26
5010 · Dues	2,495.04	3,488.63
5013 · Outdoor Art Project	1,000.00	1,000.00
5014 · Meeting Room Expenses	0.00	958.00
5015 · Miscellaneous	100.00	162.60
5020 · Meeting expense	119.92	0.00
5023 · Bank Service Charges	18.93	49.77
5040 · Postage	125.75	106.00
5045 · Website	718.00	675.40
<b>Total Expense</b>	5,890.03	11,337.55
<b>Net Income</b>	<b>3,749.61</b>	<b>1,744.81</b>

**SUNRISE ROTARY**  
**Balance Sheet**  
As of November 30, 2020

	Nov 30, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Checking - Glens Falls National	325.77
1010 · Checking - Community Bank	19,648.56
1020 · Savings	27,029.10
<b>Total Checking/Savings</b>	47,003.43
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	
11003 · Due from Rotary District 7040	150.00
<b>Total 11000 · Accounts Receivable</b>	150.00
<b>Total Accounts Receivable</b>	150.00
<b>Other Current Assets</b>	
12001 · Cash Drawer	100.00
12002 · Prepaid Exp Mayor's Cup 2021	4,129.76
<b>Total Other Current Assets</b>	4,229.76
<b>Total Current Assets</b>	51,383.19
<b>TOTAL ASSETS</b>	<b>51,383.19</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2007 · Paul Harris Award - Community	1,000.00
2010 · 50/50 Raffle	30.50
<b>Total Other Current Liabilities</b>	1,030.50
<b>Total Current Liabilities</b>	1,030.50
<b>Total Liabilities</b>	1,030.50
<b>Equity</b>	
32000 · Unrestricted Net Assets	46,603.08
Net Income	3,749.61
<b>Total Equity</b>	50,352.69
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>51,383.19</b>

**SUNRISE ROTARY**  
**Draft Budget 2020-2021**

	2020-2021	2020-2021
	Final Budget	Actual YTD
	Jul '20 - Jun 21	Nov '20
<b>Income</b>		
4000 · Member dues	\$6,000	\$4,468
4010 · Mayor's Cup	\$0	\$0
4024 · Raffle Ticket Sales	\$0	\$0
4028 · Community Sale Fundraiser	\$0	\$4,108
4040 · 50/50 Raffle, Fines	\$700	\$1,059
4100 · Interest income	\$50	\$5
<b>Total Income</b>	<b>\$6,750</b>	<b>\$9,640</b>
<b>Expense</b>		
4050 · Holiday Party/Annual Dinner	\$0	\$0
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$4,000	-\$400
5001A · St. Peter's Soup Kitchen	\$500	\$0
5002 · Membership Committee	\$100	\$0
5003C · Speaker Foundation Donation	\$350	\$0
5004 · Literacy Challenge	\$0	\$0
5005 · International Service Donations	\$4,000	\$1,500
5007 · Youth Exchange	\$600	\$37
5009 · ARC Festival of Trees	\$200	\$175
5010 · Dues	\$5,400	\$2,495
5011 · RYLA	\$225	\$0
5012 · Sponsorships Community Events	\$500	\$0
5013 · Outdoor Art Project	\$1,000	\$1,000
5014 · Meeting Expense	\$0	\$120
5015 · Miscellaneous	\$500	\$100
5023 · Bank Service Charges	\$50	\$19
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$0
5035 · Insurance	\$525	\$0
5040 · Postage	\$150	\$126
5045 · Website	\$750	\$718
<b>Total Expense</b>	<b>\$21,240</b>	<b>\$5,890</b>
<b>Net Income</b>	<b>-\$14,490</b>	<b>\$3,750</b>



# Customized Attendance Report

**Date Range: Oct 01, 2020 To Nov 30, 2020**

Name	Oct 06, 2020	Oct 13, 2020	Oct 20, 2020	Oct 27, 2020	Nov 03, 2020	Nov 10, 2020	Nov 17, 2020	Nov 24, 2020	%	Current Type	Notes
Black, Roger	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack									100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki	✓	✓	✓	✓	M	✓			85.71 %	Active	
Dahlen, Joanne	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Dahlen, Kjell									100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom		✓	✓		✓	✓	✓		71.43 %	Active	
Delaney, Lori				✓		✓	✓		42.86 %	Active	
DeSnyder, Jake	M	✓	✓	M					100.00 %	Active	Exempted Members Aug 24, 2015
Duley, Kathy			✓	✓	✓	✓	✓	✓	100.00 %	Active	Exempted Members Feb 02, 2017
Eppler, Kathy	✓	✓	✓	✓	✓	M	✓	✓	100.00 %	Active	
Fisher, Connie	M	✓	✓	✓		✓	✓	✓	85.71 %	Active	
Giltz, Randy	✓	✓	✓	✓	✓		✓	✓	85.71 %	Active	

Total: 34 members

Name	Oct 06, 2020	Oct 13, 2020	Oct 20, 2020	Oct 27, 2020	Nov 03, 2020	Nov 10, 2020	Nov 17, 2020	Nov 24, 2020	%	Current Type	Notes
Grindle, Bruce									100.00 %	Active	Exempted Members Aug 24, 2015
Hulbert-Bruce, Allison	M	✓	✓	✓				✓	57.14 %	Active	
Kalil, Michele		✓	✓	✓	M	✓	✓		85.71 %	Active	
Kashorek, Doug									100.00 %	Active	Leave of Absence Jun 01, 2020 - Nov 30, 2020
King, Rebecca									0.00 %	Active	Leave of Absence Nov 12, 2020 - May 11, 2021
Kline, Jessica	✓	✓	✓	✓	✓	✓	✓		100.00 %	Active	
LaBombard, Tom	✓		✓	✓	✓	✓	✓	✓	100.00 %	Active	Exempted Members May 01, 2016
LeBlanc-Durocher, Susan	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Loreman, Thom	✓	M						✓	28.57 %	Active	
Loreman, Thomas	✓	✓		✓	✓	✓	✓	✓	85.71 %	Active	
Marino, Ron									100.00 %	Active	Exempted Members Aug 24, 2018

Total: 34 members

Name	Oct 06, 2020	Oct 13, 2020	Oct 20, 2020	Oct 27, 2020	Nov 03, 2020	Nov 10, 2020	Nov 17, 2020	Nov 24, 2020	%	Current Type	Notes
McDowell, Eric	✓	M	✓	✓	✓	✓	M	✓	100.00 %	Active	
Perry, Maxine	✓	✓	✓	✓	✓	✓		✓	85.71 %	Active	
Prescott, Jeff	✓	✓	✓	✓	M	✓	✓	✓	100.00 %	Active	
Queguiner, Libby	✓	✓	M	✓	M	✓	M	✓	100.00 %	Active	
Senecal, Michelle	M	✓	✓	✓	M	✓	✓	✓	100.00 %	Active	
Snook, James	✓	✓	✓	✓	M	✓	✓		100.00 %	Active	
Snow, Kathy	✓	✓	✓	M	✓	M		✓	85.71 %	Active	
Sterling, Joan	✓	M	M	✓	✓	✓	✓		100.00 %	Active	
Stevenson, Debra	✓	✓	✓	M					57.14 %	Ex Member	
Varga, Amel			✓						14.29 %	Active	
Woodward, Fred									100.00 %	Active	Exempted Members Aug 24, 2015
Total: 34 members											

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.



Roger Black <scoopnorth@gmail.com>

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## Update on Iron Lung at CVTEC

2 messages

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**Tom DeFayette** <tdefayette@gmail.com>

Thu, Dec 3, 2020 at 5:44 PM

To: Roger Black <scoopnorth@gmail.com>, MCoT Team <mycupofteacatering@gmail.com>, Jeff Prescott <jeff@valleyvending.com>, Bonnie <bonblack@yahoo.com>

I received an update from Tom Tedford, the shop teacher who is leading the effort to refurb the iron lung.

They have started their work. He isn't able to give an estimated time of completion.

Just a reminder, we agreed to split the cost with the noon club: \$250 for each club.

Paid when the project has been completed.

Have a good evening.

Tom D

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**Sue LeBlanc-Durocher** <mycupofteacatering@gmail.com>

Fri, Dec 4, 2020 at 11:06 AM

To: Tom DeFayette <tdefayette@gmail.com>

Cc: Roger Black <scoopnorth@gmail.com>, Jeff Prescott <jeff@valleyvending.com>, Bonnie <bonblack@yahoo.com>

Thank you Tom.

Sue

[Quoted text hidden]