

Sunrise Rotary Board Meeting November 8, 2018 7:30-8:30 a.m. Hulbert Bros.

2018-2019 Board:

Past President – Jim

President – Doug

President-elect – Libby

2nd V. President – Mark/temp. ?

Sargeant – Jack/temp. Michelle

Secretary – Roger/Scribe-Michelle

Treasurer - Jessica

At Large – Allison

At Large - Victoria

Consent Agenda

- Minutes of previous meeting
- Treasurer's Report
- Attendance Report

Calendar of Meetings/Events

- 11/13, 7:30 a.m. @ Legion-Wendy Hall: ADK Wildlife Refuge
- 11/19, 4:30 p.m. Festival of Trees @ Champlain Center
- 11/20, 7:30 a.m. Club Assembly @ CVPH:
- 11/27, 7:30 a.m. @ Legion-Brian N... & Robotics Club
- 12/4, 5:00 p.m. @ Anthony's-Christmas Party!
- 12/11, 7:30 a.m. @ Legion-Christmas with Kiwanis: ugly sweater contest
- 12/13, 7:30 a.m. Board Meeting @ Hulbert Bros.
- 12/15, 10 a.m. - 8 p.m. @ Target/Best Buy, Bellringing for Salvation Army
- 12/18, 7:30 a.m. Club Assembly @ CVPH:
- 12/25 & 1/1-NO Meetings!

New Business

- Board: temporary replacement for Mark: Maxine or Jeff?
- Plans for holiday parties
- Good Scout dinner

Discussions

- Fundraising
- Membership
- Foundation: joint-club project

Adjournment

Our next Board Meeting will be December 13, 2018, at 7:30 a.m. @ Hulbert Brothers

Sunrise Rotary Club of Plattsburgh, NY Inc.

Board Meeting – October 11, 2018

Minutes

Present: Doug Kashorek, Michelle Senecal, Roger Black, Jack Brown, Jessica Kline, Victoria Duley, Allison Hulbert-Bruce and Libby Queguiner

Meeting:

President Kashorek called the meeting to order at 7:32 a.m.

Consent Agenda:

The minutes of the August and September Board Meetings were approved on a motion by Roger Black seconded by Jack Brown.

Jessica Klein presented the Treasure's Report and noted that the accounting firm of AF&R is preparing our Char500 and 990 which are both due November 15th. A question was asked if Sunrise Rotary pays the conference fees for Doug to attend the District Conference. Jessica responded that conference fees are budgeted for Doug and our two exchange students. Jessica has a list of Sunrise members who haven't paid their yearly dues yet.

The Attendance Report for the period August-September 2018 was reviewed. Mark Hamilton, Edward Kehn, Rebecca King, Thom Loreman, Shirley O'Connell, Pat Russell, DJ Watty, PJ Whitbeck, and Fred Woodward were those with low attendance over this period. Board discussed that the attendance should be the responsibility of the Membership Committee and discussed at their level and then reported back to the Board. Doug will talk with Membership Co-Chairs, Joanne and Joel, about this.

Calendar of Meetings/Events

- 10/16, 7:30 a.m. Club Assembly at CVPH Medical Center, Speaker will be Bonnie Black
- 10/23, 7:30 a.m. Legion, Speaker from the SPCA
- 10/25, 4:30-6:30 p.m. Trick or Treat for books at Champlain Center
- 10/25, 6:00 p.m. YEX Info Night at Plattsburgh Public Library
- 10/26-28, 7:30 a.m. District Conference in Kington, ON
- 10/30, 7:30 a.m. Legion, Great Adirondack Ghost & Tour Company
- 11/6, 7:30 a.m. Legion, Ben Bosley: Mediators Beyond Borders
- 11/6, 4:00-8:00 p.m. Chipotle Contributions Fundraiser
- 11/8, 7:30 a.m. Board Meeting at Hulbert Bros.
- 11/13, 7:30 a.m. Legion – Wendy Hall, Adirondack Wildlife Refuge

New Business

●Board – Jack Brown will be headed south mid-December, returning mid-May. Doug nominated Michelle Senecal to fill in as Sargent At Arms while Jack is away. On a motion by Victoria Zinser Duley, seconded by Jessica Klein, the nomination was accepted.

Sunrise Rotary Club of Plattsburgh, NY Inc.

- Victoria reported that the Small Contributions Committee will be holding two restaurant fundraisers - one for the fall at Chipotle and the other in the spring. The Small Contributions Committee is funding fewer projects and for smaller amounts. They recently approved a total of \$1,600 in funding for the following organizations: the Ted K Center (\$400) for transportation to get kids to camp, books for the Child Care Counsel (\$400), the Robotic Club (\$400) and the United Way for computer equipment (\$400) for senior citizens. The committee did not approve funding for the Clinton County Board of Realtors' Wish Fund and the United Way's Annual Campaign.
- Doug has met with Mark Hamilton about his 2nd Vice President position and his attendance at meeting. Mark feels that his lack of attendance is temporary. Should we grant him a LOA and look for a backup 2nd Vice President? Rich Jarrette was mentioned as a possible backup.
- A speaker is needed for our November 27 Sunrise meeting.
- Our Sunrise Holiday Party will be held on Tuesday, December 4 at either Dana's Rusty Anchor or Anthony's. For the past few years attendance at this event has been around 50. Anthony's is \$10 more expensive than Dana but if we cut the hors d'oeuvres, the ticket price would be around \$35. Libby will see if we can book it at Anthony's.
- Due to the holidays, there will not be a Sunrise Rotary meeting on December 25 or January 1.
- At our December 11 Sunrise Rotary Meeting, we will be hosting Kiwanis and the meeting may have an ugly sweater theme with \$5 to enter the competition for ugliest sweater.

Discussions

- Discussion on the Sanitation Project also shouldn't be discussed at the Board level until it is discussed by the Service Project Committee.
- Fundraising Update/Concern: There is concern that Noon Rotary is doing a similar fundraiser as the one our Fundraising Committee is proposing. Noon is selling 1,000 tickets for \$20 with a chance to win \$8,000 cash or \$8,000 toward a trip (they are working with AAA for the trip) – if they sell all tickets, they will make \$12,000. They will be selling tickets beginning January 1 with the drawing March 30th. Michelle and Allison reported that we are proposing a fundraiser for three chances to win cash - \$1,000, \$500, and \$250. Tickets will be \$10 each with our drawing held at the April 2 Sunrise meeting. Our goal is to get our tickets printed so that we can begin selling them in November. Each Sunrise members will be responsible to sell 30 tickets which will net us \$10,000 after the cash payout.
- Foundation Joint Club Project – tabled.

The meeting was adjourned at 8:40 a.m. on motion by Libby and seconded by Roger.

Customized Attendance Report

Date Range: Sep 01, 2018 To Oct 31, 2018

Name	Sep 04, 2018	Sep 11, 2018	Sep 18, 2018	Sep 25, 2018	Oct 02, 2018	Oct 09, 2018	Oct 16, 2018	Oct 23, 2018	Oct 30, 2018	%	Current Type	Notes
Arnone, Joel		✓	✓	M	✓	M	M		✓	77.78 %	Active	
Black, Roger	M	✓	M	✓	✓	✓	✓	M	M	100.00 %	Active	
Brown, Jack	✓	✓	M	✓	✓	✓		✓	✓	100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Steph		✓	✓	✓		✓				44.44 %	Active	
Dahlen, Joanne	✓	✓	✓	✓		✓	M	✓	✓	88.89 %	Active	
Dahlen, Kjell	✓	✓	M	✓		✓	✓	✓		100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓	M	✓	✓	✓		✓	✓	✓	88.89 %	Active	
DeSnyder, Jake	✓	✓		✓	✓			✓	✓	100.00 %	Active	Exempted Members Aug 24, 2015
Duley, Kathy		✓		✓		M	✓	✓		100.00 %	Active	Exempted Members Feb 02, 2017
Duley, Victoria Zinser	✓		✓	✓				✓		44.44 %	Active	
Eppler, Kathy	M					✓				22.22 %	Active	
Fisher, Connie		✓	✓	✓	✓	✓	✓	✓	✓	88.89 %	Active	
Giltz, Randy	✓	✓	✓	✓	✓				✓	66.67 %	Active	
Grindle, Bruce		✓								100.00 %	Active	Exempted Members Aug 24, 2015
Hamilton, Mark										0.00 %	Active	
Hulbert-Bruce, Allison					✓	✓	✓	✓	✓	55.56 %	Active	
Jarrette, Rich	M			✓	M	✓	✓			55.56 %	Active	
Kashorek, Doug	✓	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Kehn, Edward	✓									11.11 %	Active	
Kehoe, Kevin								✓		100.00 %	Active	Exempted Members Apr 11, 2018
Kelly, Gerard E.		✓		✓				✓	✓	100.00 %	Active	Exempted Members Aug 24, 2015
King, Rebecca				✓	✓				✓	33.33 %	Active	
Kline, Jessica	✓	✓	✓	M		✓	✓	✓	✓	88.89 %	Active	
LaBombard, Tom	✓			M	✓	✓	✓	✓	✓	100.00 %	Active	Exempted Members May 01, 2016
LeBlanc-Durocher, Susan	✓	✓	✓	✓	✓			✓		66.67 %	Active	
Loreman, Thom		✓		✓		✓			✓	44.44 %	Active	
Marino, Ron									✓	100.00 %	Active	Exempted Members Aug 24, 2018
Marvin, Laurie	✓	✓								22.22 %	Active	
McDowell, Eric		✓	✓	✓	✓		✓		✓	66.67 %	Active	
O'Connell, Shirley								✓		11.11 %	Active	
Perry, Maxine	M	✓	✓	✓		✓		✓		66.67 %	Active	
Prescott, Jeff	✓	✓	M	✓	✓	✓	M	✓	✓	100.00 %	Active	
Queguiner, Libby		✓	✓	M	✓	M	✓		✓	77.78 %	Active	

Total: 42 members

Name	Sep 04, 2018	Sep 11, 2018	Sep 18, 2018	Sep 25, 2018	Oct 02, 2018	Oct 09, 2018	Oct 16, 2018	Oct 23, 2018	Oct 30, 2018	%	Current Type	Notes
Raino, Paul	✓	M	✓	✓	M	✓		✓		100.00 %	Active	Exempted Members Aug 24, 2015
Russell, Pat		✓				✓				100.00 %	Active	Exempted Members Aug 24, 2015
Senecal, Michelle	✓	M	✓	✓	M	✓	✓	✓	✓	100.00 %	Active	
Snook, James	M	✓	✓	✓	✓	✓	✓	✓		88.89 %	Active	
Sterling, Joan			✓	✓	✓			✓		44.44 %	Active	
Tourville, Aaron	✓		✓		✓		✓		✓	55.56 %	Active	
Watson, DJ Watty			✓							11.11 %	Active	
Whitbeck, PJ		✓		✓	✓					33.33 %	Active	
Woodward, Fred										100.00 %	Active	Exempted Members Aug 24, 2015
Total: 42 members												

Note: ✓ indicates that the member attended this meeting.
 M indicates that the member has a makeup assigned to this meeting.
 [Empty] indicates that the member missed this meeting.
 Purple indicates that the member was on Leave of Absence during this meeting.
 Blue indicates that the member is Exempted or Excused as of this meeting.
 Gray indicates that the member was inactive during this meeting.

Plattsburgh Sunrise Rotary Treasurer's Report

October 31, 2018

Assets

Cash on Hand	\$	-
Checking Account - GFNB **	\$	463.77
Checking Account - Community Bank	\$	27,274.73
Savings Account - Community Bank*	\$	26,899.18
Total Checking & Savings	\$	54,637.68
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Total Assets	\$	55,137.68

Liabilities

50/50 Raffle 10/31/18	\$	500.00
Foodshelf	\$	185.00
Paul Harris Fellow Award - Community Member	\$	1,000.00
Total Liabilities	\$	1,685.00

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary Treasurer's Report

October 31, 2018

Expenses since September 30, 2018 Report

Mire Nishimura	\$	100.00
Rotary District 7040 - Conference Registration	\$	290.00
Rotary Foundation - Member Donation	\$	100.00
Rotary Foundation - Speaker Donation	\$	160.00
Loreman's (World Polio Day Sign)	\$	50.00
Plattsburgh Housing Authority (Small Donation)	\$	400.00
United Way (Small Donation)	\$	400.00
Plattsburgh Interfaith Foodshelf (2017-2018)	\$	645.00
Allison Hulbert Bruce (Tree Decorations)	\$	200.00
Adirondack Engineers (Small Donation)	\$	400.00
Doug Kashorek (Conference Registration)	\$	230.00
US Postal Service (PO Box Fee - 12 Months)	\$	96.00
North Country Chamber of Commerce (Dues)	\$	203.00

Annual Membership Dues

Members Billed	42
Members Paid	35
% Collected thru 10-31-2018	83%

SUNRISE ROTARY

Budget 2018-2019

	Final Budget	Actual
	Jul '18 - Jun 19	Jul '18 - Oct'18
Income		
4000 · Member dues	\$6,000	\$4,658
4010 · Mayor's Cup	\$6,000	\$4,993
4015 · Contributions Fundraiser	\$1,000	\$0
4025 · Youth Exchange Fund Raiser	\$1,000	\$0
4037 · International Service	\$1,000	\$0
4037 · District Grant	\$500	\$0
4037 · Foundation Fundraiser	\$1,000	\$0
4040 · 50/50 Raffle, Fines	\$1,500	\$380
4041 · World Polio Day	\$2,500	\$2,315
4100 · Interest income	\$50	\$17
Total Income	\$20,550	\$12,362
Expense		
4050 · Holiday Party/Annual Dinner	\$200	\$0
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$4,000	\$1,600
5001A · St. Peter's Soup Kitchen	\$500	\$0
5002 · Membership Committee	\$250	\$0
5003A · World Polio Day Expense	\$200	\$50
5003B · World Polio Day Donation	\$2,500	\$0
5003C · Speaker Foundation Donation	\$600	\$160
5004 · Literacy Challenge	\$300	\$0
5005 · International Service Donations	\$4,500	\$0
5007 · Youth Exchange	\$3,000	\$1,468
5009 · ARC Festival of Trees	\$200	\$200
5010 · Dues	\$6,000	\$3,893
5011 · RYLA	\$550	\$0
5012 · Sponsorships Community Events	\$1,400	\$750
5013 · Outdoor Art Project	\$1,000	\$0
5015 · Miscellaneous	\$1,500	\$0
5023 · Bank Service Charges	\$500	\$10
5025 · Conference expense	\$600	\$230
5030 · Supplies	\$250	\$16
5035 · Insurance	\$396	\$0
5040 · Postage	\$100	\$96
5045 · Website	\$750	\$675
Total Expense	\$30,636	\$9,149
Net Income	-\$10,086	\$3,213

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11/06/18

Accrual Basis

SUNRISE ROTARY
Profit & Loss Prev Year Comparison
 July through October 2018

	Jul - Oct 18	Jul - Oct 17
Income		
4000 · Member dues	4,657.50	4,995.50
4010 · Mayor's Cup		
4019 · Mayor's Cup 2017 Income	0.00	16,470.88
4019A · Mayor's Cup 2017 Expense	0.00	-3,175.16
4021 · Mayor's Cup 2018 - Income	7,640.00	0.00
4021A · Mayor's Cup 2018 - Expense	-2,647.30	0.00
Total 4010 · Mayor's Cup	4,992.70	13,295.72
4040 · 50/50 Raffle, Fines	380.00	649.00
4041 · World Polio Day		
4041A · World Polio Day Sponsorship	0.00	175.00
4041 · World Polio Day - Other	2,315.00	3,219.00
Total 4041 · World Polio Day	2,315.00	3,394.00
4100 · Interest income	16.94	18.08
Total Income	12,362.14	22,352.30
Expense		
4060 · Paul Harris Award/Annual Dinner	0.00	0.00
5000 · Charitable donations & projects		
5000B · Small Donations	1,600.00	0.00
5000 · Charitable donations & projects - Other	0.00	500.00
Total 5000 · Charitable donations & projects	1,600.00	500.00
5003 · World Polio Day Donation		
5003A · World Polio Day Expense	50.00	175.00
5003C · Foundation Donations	160.00	0.00
Total 5003 · World Polio Day Donation	210.00	175.00
5005 · International Service Donations	0.00	1,000.00
5007 · Youth Exchange Program	1,468.48	1,149.99
5009 · ARC Christmas Tree Project	200.00	0.00
5010 · Dues	3,893.01	4,360.02
5012 · Sponsorship - Community Events	750.00	750.00
5015 · Miscellaneous	0.00	252.00
5023 · Bank Service Charges	10.30	2.00
5025 · Conference expense	230.00	225.00
5030 · Supplies	16.20	37.04
5040 · Postage	96.00	90.00
5045 · Website	675.40	675.40
Total Expense	9,149.39	9,216.45

SUNRISE ROTARY
Profit & Loss Prev Year Comparison
July through October 2018

	Jul - Oct 18	Jul - Oct 17
Net Income	3,212.75	13,135.85

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11/06/18

Accrual Basis

SUNRISE ROTARY
Balance Sheet
As of October 31, 2018

	<u>Oct 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Checking - Glens Falls National	463.77
1010 · Checking - Community Bank	27,274.73
1020 · Savings	26,899.18
Total Checking/Savings	<u>54,637.68</u>
Total Current Assets	<u>54,637.68</u>
TOTAL ASSETS	<u>54,637.68</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2007 · Paul Harris Award - Community	1,000.00
2010 · 50/50 Raffle	500.00
2015 · Food Shelf	185.00
2016 · Annual Dinner (Paul Harris)	-70.00
Total Other Current Liabilities	<u>1,615.00</u>
Total Current Liabilities	<u>1,615.00</u>
Total Liabilities	1,615.00
Equity	
32000 · Unrestricted Net Assets	49,809.93
Net Income	3,212.75
Total Equity	<u>53,022.68</u>
TOTAL LIABILITIES & EQUITY	<u>54,637.68</u>

Recommendations from the Membership Committee

Respectively submitted to the Sunrise Rotary Board of Directors on October 24, 2018

Sunrise Rotary Friend Designation

The Club continues to grapple with members being unable to meet the participation requirements for membership as defined in the club's constitution and recognized by Rotary International. The Membership Committee is recommending that the Club consider a new *Sunrise Rotary Friend* status:

- The *Sunrise Rotary Friends* designation must be approved by the Board of Directors on a case-by-case basis.
- *Sunrise Rotary Friends* are not members of Sunrise Rotary, they do not have active club status and therefore are not considered a member of Rotary and do not have voting power.
- As non-members, *Sunrise Rotary Friends* are not required to pay club dues but are asked to consider an annual donation of \$25.00.
- *Sunrise Rotary Friends* are invited and encouraged to attend the club's weekly meetings and fellowship and volunteer opportunities but are not eligible to attend Board meetings. There are no minimum participation requirements for *Sunrise Rotary Friends*.
- *Sunrise Rotary Friends* cannot be members of the club's various committees but can be invited by a committee chair to attend committee meetings and participate in the committee's activities.
- A special name badge will be created for *Sunrise Rotary Friends* to acknowledge their status but also distinguish them from Red and Blue Rotary members.
- *Sunrise Rotary Friends* will not be included in the club's membership directory, but their names will be included in a *Sunrise Rotary Friends* listing on the club's website.

Membership Committee – Tri-chair Committee Structure

The Membership Committee recommends that the structure of the committee be changed from a co-chair to a tri-chair structure including two club members as chairs and adding the current President-Elect as the third chair. The President-Elect will provide the Board of Directors with a Membership Committee report each month. This new structure will ensure that the Board is kept apprised of membership-related activities and provides the President-Elect with a working knowledge of the challenges to increasing membership and retaining members prior to their upcoming presidential term.

Fellowship and 'Fun'

At the September 2018 Club Assembly hosted by the Membership Committee there was an extensive conversation around the importance of providing greater opportunity for fellowship and 'fun'.

➤ **Tuesday Breakfast Meeting Structure**

The Membership Committee recommends that during non-club assembly meetings, and when possible, that the agenda for the Tuesday breakfast meetings be modified to include a 15-minute fellowship time at the start of the meeting. Presentations with a speaker should begin promptly at 7:45am and will be limited to a maximum of 15-minutes including Q&A. Breakfast will be served from 8:00-8:15am and the remaining 15-minutes will be devoted to club announcements and happy dollars. Longer committee reports should be presented in place of a speaker. The extended fellowship time will also be an opportunity for members to act as **Club Ambassadors**. As Ambassadors, members will be encouraged to introduce themselves to all guests and speakers.

➤ **Fellowship Events**

The Membership Committee recommends that the Club host fellowship events 4-6 times a year. The Membership Committee Chairs will host some of the events and will encourage other members to 'host' an event that is of personal interest to them. Some event ideas include, but are not limited to, kayaking, biking, skating, hiking, sledding, snowshoeing and cross-country skiing at New Land Trust, and a family event at the LaPierre Lane Riverway. Where possible the events will be free of charge and include opportunities for extended family, friends and potential members to join in the fun. Other events that would involve a cost include things like wine tasting, bowling, and a movie night.

Speaker and Guest Follow-Up

The Membership Committee will be responsible for thanking speakers and guests for attending the club's breakfast meetings via email. The registration desk will be responsible for securing email information at the time of check-in. The Membership Committee will invite speakers to attend a future breakfast meeting as the guest of the club. Some guests and past speakers may also be invited to future Fellowship Events (see above). The Membership Committee will have membership information and forms available at each meeting next to the badges.