

Plattsburgh Sunrise Rotary Board Meeting

01/14/2021

7:30AM

Agenda:

Greeting-

Board members present-

Review last month's minutes-

Nominations for new board members-

Treasurer's report- Jessica

Michelle Kalil has offered to help, however, she is not sure of how long she will be in Plattsburgh

District grants- Last training session is March 13, 2021. Who is required to attend? Discussion on what our focus is for 2021-2022

Membership- Planning the next meeting. Create a plan on inviting business people

Fund raising-

Game night

Ideas for the spring?

Attendance report- Roger

Club involvement (community or elsewhere)-

Committee Review-

Review committee list

Committee Matrix

Old Business-

Game Nights

Gazebo

Motion to Adjourn-

Sunrise Rotary Club of Plattsburgh, NY Inc.

Board Meeting –December 10, 2020

Minutes

Present: Roger Black, Jessica Kline, Jeff Prescott, Sue LeBlanc-Durocher, Eric McDowell, Jim Snook

Meeting Minutes

President Sue LeBlanc-Durocher called the meeting to order at 7:32 am and asked if there were any change/corrections to the November Board meeting minutes. On a motion by Roger Black and seconded by Eric McDowell, the November meeting minutes were approved. All voted in favor.

Club Goals

We must have goals setup in RI for the club. Sue has done this for the 2020-2021 year. This should be done for the 2021-2022 year. Sue would like to set a date in January to work on this and become familiar with the site. We should assess the health of our club as our membership has declined in the last few years. We should have backup in place for various positions in the club.

Treasurer's Report

Jessica presented the Treasure's report. As of the end of November we have a profit of \$3749. Member donations through November are \$1059.05 compared to \$301 last year. We are doing a good job keeping expenses down.

Jessica discussed the benefits of having the additional insurance policy through Philadelphia. This was put in place to insure the club against external theft back when we raised much more money at our events. The board discussed and felt that the policy through RI is appropriate for our current activities and we no longer need the additional policy. Motion to cancel the additional Philadelphia policy was made by Jeff Prescott, seconded by James Snook. All voted in favor. Jessica will contact Randy Giltz to discuss cancellation.

Jeff Prescott requested the word donations be added to the description on account 4040 in the general ledger. Jessica will make that change.

Sue Leblanc-Durocher will contact Faith Long from the Noon Club about the Roteract Polio Donation that was not received by our club.

Motion to approve the treasurers report was made by Roger Black, seconded by Eric McDowell. All voted in favor.

Membership

Nikki Buck is out on leave of absence awaiting the birth of their baby. Roger Black has her listed on LOA in Clubrunner.

There will not be a membership committee meeting in December. Jeff will try to get the January committee meeting scheduled on January 7, 2021. Sue Leblanc-Durocher asked who was part of the membership committee. Jeff Prescott listed off who he currently has listed as members. Jeff Prescott will update the committee member roles.

Rebecca King has been ill for much of the year and Sue Leblanc-Durocher has not heard from her since her email in October. Roger Black has her listed as leave of absence. We will reach out to her again in a few months.

Debra Stevenson has had to end her membership due to a change in her employer. She spoke with Sue Leblanc-Durocher last week about leaving the club. Her current work schedule will not allow her to attend. Eric McDowell had also reached out to her when he received the email that she did not receive her raffle tickets. Roger Black suggested we discuss new members leaving the club sometime in January maybe at club assembly.

Same members still have not paid their membership dues. Jessica emailed statements again on Monday 12/7.

Raffle Ticket Sales

Net Revenue after prize payout was \$2890 for the club. Kathy Snow sold 21 tickets. Maxine Perry sold 20 tickets. Only 7 members did not sell any tickets. Eric McDowell thinks we need to come up with a different idea or sell the tickets at a different time of the year.

Game Night

No report this meeting

Garage Sale

Hoping to look at this in the spring/early summer. We will start working on this in January to find a location/date that works for the club.

Polio Plus

Roger sent an email to Debra Stevenson, Amel Varga, Michelle Kalil, & Lori Delaney about the Polio Plus tulip sales project. Roger Black has not received feedback from 3 of the 4 members he emailed. He finds this discouraging. He was trying to engage the new members. Roger is willing to still work on this and try to get something going. Sue Leblanc-Durocher suggested he resend the email and copy a few of the board members in hopes that he will get some responses.

Fundraising

Sue Leblanc-Durocher will bring up fundraising at the club assembly. We should try to get some ideas together for different fundraisers to keep our finances in the black.

Attendance

Attendance hasn't changed much since the last meeting. Amel Varga, & Lori Delaney has attended more often. Roger Black feels we need to get people more engaged. Eric McDowell said it feels like we are a club of 15. Roger stated that 18 is the average attendance.

We again discussed the importance of having backup for various positions. We will begin to work on this in January. Sue will make an announcement at the next meeting

Food shelf

Instead of making the annual donation to the soup kitchen we will make a donation to the Plattsburgh Interfaith Food shelf in the amount of \$500. Motion to approve this donation was made by Eric McDowell, seconded by Jeff Prescott. All voted in favor.

Motion to adjourn the meeting at 8:33 am was made by Eric McDowell, seconded by Jeff Prescott. All voted in favor.

Next Meeting January 14, 2021 7:30 am

Plattsburgh Sunrise Rotary Treasurer's Report

December 31, 2020

Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	325.77
Checking Account - Community Bank	\$	21,835.03
Savings Account - Community Bank*	\$	27,030.21
Total Checking & Savings	\$	49,291.01

Fixed Assets

Projector/Screen/Stand	\$	500.00
Other Assets - Matching Grant Due From RI	\$	150.00
Prepaid Expense Mayor's Cup 2021	\$	4,129.76
Total Assets	\$	53,920.77

Liabilities

50/50 Raffle 12/31/2020	\$	30.50
Foodshelf	\$	-
Paul Harris Fellow Award - Community Member	\$	1,000.00
Due to Rotary Foundation	\$	-
Total Liabilities	\$	1,030.50

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary Treasurer's Report December 31, 2020

Expenses since November 30, 2020 Report

Kathleen Duley - Raffle Winner	\$	250.00
Ellen Bouchard - Raffle Winner	\$	500.00
Tom Labombard - Raffle Winner	\$	1,500.00
Plattsburgh Interfaith Foodshelf	\$	500.00
Rotary Foundation - Donation by Kathy Eppler	\$	50.00

Annual Membership Dues	
Members Billed	33
Members Paid	30
% Collected thru 12-31-2020	91%

SUNRISE ROTARY

Profit & Loss Prev Year Comparison

July through December 2020

	Jul - Dec 20	Jul - Dec 19
Income		
4000 · Member dues	4,567.50	5,132.50
4010 · Mayor's Cup		
4022A · 2019 Mayor's Cup Income	0.00	8,041.00
4022B · 2019 Mayor's Cup Expense	0.00	-3,705.05
Total 4010 · Mayor's Cup	0.00	4,335.95
4024 · Raffle Ticket Sales	2,890.00	6,109.05
4028 · Garage Sale Revenue	4,107.62	0.00
4038 · Honey Sales	50.00	288.00
4040 · Donations, 50/50 Raffle	1,133.05	378.50
4041 · World Polio Day		
4041A · World Polio Day Sponsorship	0.00	1,330.00
4041 · World Polio Day - Other	0.00	208.00
Total 4041 · World Polio Day	0.00	1,538.00
4100 · Interest income	6.58	37.00
Total Income	12,754.75	17,819.00
Expense		
4050 · Holiday Party		
4055 · Holiday Party Revenue	0.00	-960.00
4057 · Holiday Party Expense	0.00	1,280.52
Total 4050 · Holiday Party	0.00	320.52
5000 · Charitable donations & projects		
5000B · Small Donations	0.00	2,050.00
5000 · Charitable donations & projects - Other	-400.00	100.00
Total 5000 · Charitable donations & projects	-400.00	2,150.00
5000A · Soup Kitchen/Food Shelf	500.00	500.00
5002 · Membership Committee	6.25	111.44
5003 · World Polio Day Donation		
5003A · World Polio Day Expense	0.00	55.17
5003C · Foundation Donations	0.00	140.00
Total 5003 · World Polio Day Donation	0.00	195.17
5005 · International Service Donations	1,500.00	2,000.00
5007 · Youth Exchange Program	37.20	368.35
5009 · ARC Christmas Tree Project	175.19	124.44
5010 · Dues	2,495.04	3,488.63
5013 · Outdoor Art Project	1,000.00	1,000.00
5014 · Meeting Room Expenses	0.00	974.00
5015 · Miscellaneous	521.28	162.60
5020 · Meeting expense	119.92	0.00
5023 · Bank Service Charges	18.93	49.60
5040 · Postage	125.75	106.00
5045 · Website	718.00	675.40
Total Expense	6,817.56	12,226.15
Net Income	5,937.19	5,592.85

SUNRISE ROTARY
Balance Sheet
As of December 31, 2020

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1000 · Checking - Glens Falls National	325.77
1010 · Checking - Community Bank	21,835.03
1020 · Savings	27,030.21
Total Checking/Savings	49,191.01
Accounts Receivable	
11000 · Accounts Receivable	
11003 · Due from Rotary District 7040	150.00
Total 11000 · Accounts Receivable	150.00
Total Accounts Receivable	150.00
Other Current Assets	
12001 · Cash Drawer	100.00
12002 · Prepaid Exp Mayor's Cup 2021	4,129.76
Total Other Current Assets	4,229.76
Total Current Assets	53,570.77
TOTAL ASSETS	53,570.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2007 · Paul Harris Award - Community	1,000.00
2010 · 50/50 Raffle	30.50
Total Other Current Liabilities	1,030.50
Total Current Liabilities	1,030.50
Total Liabilities	1,030.50
Equity	
32000 · Unrestricted Net Assets	46,603.08
Net Income	5,937.19
Total Equity	52,540.27
TOTAL LIABILITIES & EQUITY	53,570.77

SUNRISE ROTARY

Draft Budget 2020-2021

	2020-2021 Final Budget	2020-2021 Actual YTD
	Jul '20 - Jun 21	Dec '20
Income		
4000 · Member dues	\$6,000	\$4,568
4010 · Mayor's Cup	\$0	\$0
4024 · Raffle Ticket Sales	\$0	\$2,890
4028 · Community Sale Fundraiser	\$0	\$4,108
4037 · Honey Sales	\$0	\$50
4040 · 50/50 Raffle, Fines	\$700	\$1,133
4100 · Interest income	\$50	\$7
Total Income	\$6,750	\$12,755
Expense		
4050 · Holiday Party/Annual Dinner	\$0	\$0
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$4,000	-\$400
5001A · Soup Kitchen/Foodshelf	\$500	\$500
5002 · Membership Committee	\$100	\$6
5003C · Speaker Foundation Donation	\$350	\$0
5004 · Literacy Challenge	\$0	\$0
5005 · International Service Donations	\$4,000	\$1,500
5007 · Youth Exchange	\$600	\$37
5009 · ARC Festival of Trees	\$200	\$175
5010 · Dues	\$5,400	\$2,495
5011 · RYLA	\$225	\$0
5012 · Sponsorships Community Events	\$500	\$0
5013 · Outdoor Art Project	\$1,000	\$1,000
5014 · Meeting Expense	\$0	\$120
5015 · Miscellaneous	\$500	\$521
5023 · Bank Service Charges	\$50	\$19
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$0
5035 · Insurance	\$525	\$0
5040 · Postage	\$150	\$126
5045 · Website	\$750	\$718
Total Expense	\$21,240	\$6,817
Net Income	-\$14,490	\$5,937

Date Range: Dec 01, 2020 To Dec 31, 2020

[illegible]

Name	Dec 01, 2020	Dec 08, 2020	Dec 15, 2020	%	Current Type	Notes
King, Rebecca				100.00 %	Active	Leave of Absence Nov 12, 2020 - May 11, 2021
Kline, Jessica	✓	✓	✓	100.00 %	Active	
LaBombard, Tom		✓	✓	100.00 %	Active	Exempted Members May 01, 2016
LeBlanc-Durocher, Susan	✓	✓	✓	100.00 %	Active	
Loreman, Thom				0.00 %	Active	
Loreman, Thomas				0.00 %	Active	
Marino, Ron				100.00 %	Active	Exempted Members Aug 24, 2018
McDowell, Eric	✓	✓	M	100.00 %	Active	
Perry, Maxine		✓	✓	66.67 %	Active	
Prescott, Jeff	✓	✓	✓	100.00 %	Active	
Queguiner, Libby	M	✓		66.67 %	Active	
Senecal, Michelle	M		✓	66.67 %	Active	
Snook, James	M	M		66.67 %	Active	
Snow, Kathy	✓	✓	✓	100.00 %	Active	
Sterling, Joan	M			33.33 %	Active	
Stevenson, Debra		–	–	0.00 %	Ex Member	
Varga, Amel	✓	✓		66.67 %	Active	
Woodward, Fred				100.00 %	Active	Exempted Members Aug 24, 2015
Total: 34 members						

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.