



Board Meeting Agenda

February, 10 2022

- I. Call to Order**
- II. Approval of minutes from last meeting**
- III. Approval of Treasurer's Report**
- IV. 501c(4) designation, convert to 501c(3) (new info Roger)**
- V. Membership Committee (prospects?)**
 - a. New members onboarding, committee assignments?**
- VI. Mayors Cup Beach Festival Committee (Sue)**
- VII. Speaker Committee update**
- VIII. Committee for Hybrid Zoom meetings? (on the spot polls, breakout rooms?) Fellowship events? Attend another clubs meeting?**
- IX. Environmental Committee – Possible collaboration with the noon club?**
- X. Bi-weekly meeting steps for club?**
- XI. Old Business -**
- XII. New Business**
- XIII. Adjourn**

Sunrise Rotary Club of Plattsburgh, NY Inc.

Board Meeting – January 13, 2021

Minutes

Present: Jeff Prescott; Jessica Kline; Jim Snook; Michelle Senecal; Kathy Snow; Sue LeBlanc Durocher; Tom Defayette; Roger Black; Eric McDowell; Nicole Buck

Meeting - President Prescott called the meeting to order and asked if there were any corrections to the December meeting minutes. Sue LeBlanc Durocher noted two changes: 1) Nicole Buck also attended the meeting with the Mayor and 2) those members who signed up but didn't attend the holiday dinner did pay. With these changes, the December minutes were approved on a motion by James Snook and seconded by Sue LeBlanc Durocher. All voted in favor.

Treasurer's Report – Jessica Kline reported that we are up by \$150.80 in MHAB breakfast expense. Three members still haven't paid their dues: Allison Hulbert-Bruce, MacKenzie Dumas, and Bruce Grindle.

Membership – Maxine Perry did pay the second half of her dues so she won't be deactivated. Membership Committee will meet on January 18 at 12 Noon. Committee will be reaching out to Cara Teeple. Cara is a local realtor who has expressed an interest in joining Rotary; Colleen Downs is her sponsor.

Small Contributions Committee – Kathy Snow reported that a \$500 check will be mailed to 100 Margaret Street (mental health awareness organization) to purchase a tent for outside activities. A \$500 check will also be sent to Catholic Charities to purchase gas card for community members struggling with paying for gas to get to work.

Attendance – Roger Black reported concern about MacKenzie Dumas' and Tom Loreman Jr.'s attendance. MacKenzie has recently changed jobs; Sue will reach out to her. Concern was also expressed about Nikki Buck's attendance as she is in line to become President for the 2023/2024 year. Sue has been in touch with Nikki and she has recently returned to work and is finding challenges with that and being a new mom.

Mayor's Cup 2021 – Sue shared that the Mayor's Cup Committee met last week and a decision was made to have CV Tech Design students create our Mayor's Cup logo. The band, Damaged Goods, are in again this year. Mayor's Cup Committee will meet the second Monday of the month.

Zoom Meetings – President Prescott and Colleen Downs met to discuss some ideas to make our weekly Zoom meetings more interactive and fun. Some of the ideas include trivia and breakout rooms ... more details to come.

Annual Meeting & Election of Officers – Jim Snook will send out the slate of officers to membership so we can vote on it at our next meeting.

501c(4) vs. 501c(3) – Sunrise Rotary is a 501c(4) which is the designation for humanitarian organizations. If we were a 501c(3) we would be a charitable organization and would be able to apply for grants. Jessica checked with a CPA to see what is involved in switching. CPA suggested that we contact an attorney as it isn't an easy switch. More research will be done.

Bi-Weekly Meeting Format – More discussion needs to be held on our meeting format. Nikki will get Jeff a survey to send to membership. Bylaws will also need to be looked at.

Fellowship – Sue reported that there isn't anything currently scheduled.

Sunrise Rotary Club of Plattsburgh, NY Inc.

Old Business – None

New Business – Our Super Bowl square fundraiser is set to go. Libby will post information on Facebook along with a QR code for Venmo. Will need to encourage all members to sell a couple of squares.

Our District Governor wants to virtually attend one of our meeting. Will look at calendar to see when would be a good meeting for her to attend.

On a motion by Sue LeBlanc Durocher and seconded by Roger Black the meeting was adjourned.

Plattsburgh Sunrise Rotary Treasurer's Report

January 31 2022

Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	325.77
Checking Account - Community Bank	\$	30,254.34
Savings Account - Community Bank*	\$	27,046.02
Total Checking & Savings	\$	57,726.13
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Total Assets	\$	58,226.13

Liabilities

50/50 Raffle 1/31/2022	\$	87.50
Paul Harris Fellow Award - Community Member	\$	1,500.00
Total Liabilities	\$	1,587.50

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary Treasurer's Report January 31 2022

Expenses since December 31, 2021 Report

Catholic Charities	\$	500.00
Greg Durocher-Holiday Parade Expense	\$	141.13

Actual Meeting Room Revenue thru 1/31	\$	3,504.00
Actual Meeting Room Charges thru 1/31	\$	3,183.20
Net Profit/(Loss)	\$	320.80

Annual Membership Dues	
Members Billed	32
Members Paid	30
% Collected thru 1-31-2022	94%

Profit and Loss

Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2021 to Jan 31, 2022

ACCOUNTS		Jul 01, 2021 to Jan 31, 2022
Income		
Donations, 50/50, Happy \$\$		\$235.00
Holiday Event		\$1,135.75
Interest Income		\$7.97
Mayor's Cup		\$8,333.40
Meeting Room Revenue		\$3,504.00
Member Dues		\$4,722.50
Super Bowl Raffle		\$1,225.00
Total Income		\$19,163.62
Total Cost of Goods Sold		\$0.00
Gross Profit		\$19,163.62
As a percentage of Total Income		100.00%
Operating Expenses		
Annual Dues		\$2,511.70
Bank Service Charges		\$25.36
Charitable Donations & Projects		\$821.03
Holiday Event		\$1,120.00
International Service Donations		\$2,000.00
Mayor's Cup Expense		\$1,000.00

Operating Expenses	
Meeting Expenses	\$119.92
Meeting Room Expense	\$3,018.23
Miscellaneous Expenses	\$405.38
Postage	\$146.00
Supplies	\$43.15
Website Expenses	\$640.00
Youth Exchange	\$100.00
Total Operating Expenses	\$11,950.77
Net Profit	\$7,212.85
As a percentage of Total Income	37.64%

Balance Sheet

Plattsburgh Sunrise Rotary Club

As of Jan 31, 2022

ACCOUNTS	Jan 31, 2022
Assets	
Cash and Bank	
Community Bank Checking	\$30,254.34
Community Bank Savings	\$27,046.02
Glens Falls National Checking	\$325.77
Petty Cash	\$100.00
Total Cash and Bank	\$57,726.13
Other Current Assets	
Total Other Current Assets	\$0.00
Long-term Assets	
Total Long-term Assets	\$0.00
Total Assets	\$57,726.13
Liabilities	
Current Liabilities	
50/50 Raffle	\$87.50
Food Shelf Donations	\$224.00
Paul Harris Award Community	\$1,500.00
Total Current Liabilities	\$1,811.50
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$1,811.50

Equity	
Retained Earnings	
Profit for all prior years	\$48,701.78
Profit between Jul 1, 2021 and Jan 31, 2022	\$7,212.85
Total Retained Earnings	\$55,914.63
Total Equity	\$55,914.63

SUNRISE ROTARY

Budget 2020-2021

	2021-2022	2021-2022
	Final Budget	Actual YTD
	Jul '21 - Jun 22	\$44,562.00
Income		
4000 · Member dues	\$5,250	\$4,723
4010 · Mayor's Cup	\$4,000	\$8,333
4024 · Super Bowl Squares	\$3,000	\$1,225
4028 · Community Sale Fundraiser	\$4,000	\$0
4026 · Fundraiser/Donations	\$1,000	\$0
4027 · Meeting Room Revenue	\$0	\$3,504
4036 · Polio Plus Raffle	\$750	\$0
4039 · Holiday Dinner	\$0	\$1,136
4040 · 50/50 Raffle, Fines	\$1,500	\$235
4100 · Interest income	\$15	\$8
Total Income	\$19,515	\$19,164
Expense		
4050 · Holiday Party/Annual Dinner	\$0	\$1,120
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$3,000	\$821
5001A · Soup Kitchen/Foodshelf	\$500	\$0
5002 · Membership Committee	\$500	\$0
5003A · Polio Fundraiser	\$250	\$0
5003B · Foundation Committee	\$100	\$0
5003C · Speaker Foundation Donation	\$350	\$0
5005 · International Service Donations	\$4,000	\$2,000
5006 · Mayor's Cup Expense	\$1,000	\$1,000
5007 · Youth Services	\$50	\$100
5009 · ARC Festival of Trees	\$200	\$0
5010 · Dues	\$4,750	\$2,512
5011 · RYLA	\$250	\$0
5012 · Sponsorships Community Events	\$500	\$0
5013 · Outdoor Art Project	\$1,000	\$0
5014 · Meeting Room Expense	\$500	\$3,018
5015 · Miscellaneous	\$500	\$525
5023 · Bank Service Charges	\$50	\$25
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$43
5036 · Accounting	\$500	\$0
5040 · Postage	\$150	\$146
5045 · Website	\$750	\$640
Total Expense	\$21,290	\$11,951
Net Income	-\$1,775	\$7,213

Customized Attendance Report

Date Range: Dec 09, 2021 To Jan 31, 2022

Name	Dec 14, 2021	Dec 21, 2021	Jan 04, 2022	Jan 11, 2022	Jan 18, 2022	Jan 25, 2022	%	Current Type	Notes
Black, Roger	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack							100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki	✓	✓	M	✓		✓	83.33 %	Active	
Csorny, Ann	✓	✓	✓	✓	✓	M	100.00 %	Active	
Dahlen, Joanne	✓	✓			M	M	66.67 %	Active	
Dahlen, Kjell						M	100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓	✓	✓	✓	M	✓	100.00 %	Active	
DeSnyder, Jake							100.00 %	Active	Exempted Members Aug 24, 2015
Downs, Colleen	M		✓	M	✓	✓	83.33 %	Active	
Duley, Kathy	✓	✓				M	100.00 %	Active	Exempted Members Feb 02, 2017
Dumas, MacKenzie							0.00 %	Active	
Eppler, Kathy	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Fisher, Connie			✓	✓	✓	✓	66.67 %	Active	
Giltz, Randy	✓	✓	✓	M	✓	✓	100.00 %	Active	
Grindle, Bruce							100.00 %	Active	Exempted Members Aug 24, 2015
Hulbert-Bruce, Allison							0.00 %	Active	

Total: 32 members

Name	Dec 14, 2021	Dec 21, 2021	Jan 04, 2022	Jan 11, 2022	Jan 18, 2022	Jan 25, 2022	%	Current Type	Notes
Kalil, Michele	✓	M		✓	M	✓	83.33 %	Active	
Kline, Jessica	✓	M	✓	✓	✓	✓	100.00 %	Active	
LaBombard, Tom	✓	✓	✓	✓	✓	✓	100.00 %	Active	Exempted Members May 01, 2016
LeBlanc-Durocher, Susan		M	✓	✓	✓	✓	83.33 %	Active	
Loreman, Thom	✓			✓			33.33 %	Active	
Loreman, Thomas							0.00 %	Active	
McDowell, Eric	✓	M	M	✓	M	M	100.00 %	Active	
Perry, Maxine							0.00 %	Active	
Prescott, Jeff	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Queguiner, Libby	✓			✓			33.33 %	Active	
Robert, Adam	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Senecal, Michelle	✓	✓	M	✓	✓	✓	100.00 %	Active	
Snook, James	✓	M	M	✓		✓	83.33 %	Active	
Snow, Kathy	✓	M	✓	M	✓	✓	100.00 %	Active	
Sterling, Joan	✓				✓		33.33 %	Active	
Vega-Castro, Elena		✓	✓		✓	✓	66.67 %	Active	
Total: 32 members									

Note: ✓ indicates that the member attended this meeting.
 M indicates that the member has a makeup assigned to this meeting.
 [Empty] indicates that the member missed this meeting.
 Purple indicates that the member was on Leave of Absence during this meeting.
 Blue indicates that the member is Exempted or Excused as of this meeting.
 Gray indicates that the member was inactive during this meeting.

501c(3) designation for a non-profit organization

Maurica Gilbert <maurica@aecocpas.com>

Sun, Feb 6, 2022 at 2:38 PM

To: Roger Black <scoopnorth@gmail.com>

Roger-

here is Sunrise Rotary- in NY online records:

ENTITY NAME:SUNRISE ROTARY CLUB OF PLATTSBURGH NY INC

DOS ID:3789684

FOREIGN LEGAL NAME:

FICTITIOUS NAME:

ENTITY TYPE:DOMESTIC NOT-FOR-PROFIT CORPORATION

DURATION DATE/LATEST DATE OF DISSOLUTION:

SECTION OF LAW: 402 NCL - NOT-FOR-PROFIT CORPORATION LAW—This is Law incorporated Under.

ENTITY STATUS:ACTIVE

DATE OF INITIAL DOS FILING:03/24/2009

REASON FOR STATUS:

EFFECTIVE DATE INITIAL FILING:03/24/2009

NY Law Formed under:

<https://www.nysenate.gov/legislation/laws/NPC/402#:~:text=SECTION%20402,CHAPTER%2035%2C%20ARTICLE%204>

and your “purpose clause” in your Certificate of Incorporation under 402 NCL above- will have:

(2-a) the purpose or purposes for which it is formed, it being sufficient to state that the purpose of the corporation is any purpose for which corporations may be organized under this chapter as a charitable or non-charitable corporation, **and whether it is a charitable corporation or a non-charitable corporation under section 201** (Purposes). Any corporation may also set forth any activities that it intends to carry out in furtherance of such purpose or purposes; provided that this subparagraph shall not be interpreted to require that the certificate of incorporation set forth such activities or otherwise state how the corporation's purposes will be achieved.

I highly suspect—that if you look at your incorporation documents- the second paragraph will say you were not formed as Charitable.

So no 501 c 3.

Sunrise Rotary could always form a separate Corp- with purely charitable purposes- Separate books, etc etc.

Then still have to get IRS 1023 Form recognition- and then NY Attorney General Recognition

maurica



From: Roger Black <scoopnorth@gmail.com>
Sent: Saturday, February 5, 2022 2:24 PM
To: Maurica Gilbert <maurica@aecocpas.com>
Subject: 501c(3) designation for a non-profit organization

Hello Maurica,

[Quoted text hidden]

[Quoted text hidden]

DATE	SPEAKER NAME	Title/Subject	Telephone	Email	Member	Confirmed?	Added to website?
10/12/2021	Karen Dispo-De Boos	Director Literary Volunteers	518-564-5332	literacyvolunteers@gmail.com	Maxine		Yes
10/19/2021	No speaker	Club Assembly			---		Yes
10/26/2021	Barrie Finnegan	Honor Flight Director	518-569-7429		Maxine		Yes
11/2/2021	Tom Hallock & Bill McColgan	Mountain Lake PBS			Maxine		Yes
11/9/2021	Carol Arnold	Arto Monaco Exhibit at Clinton Co. Museum			Roger	confirmed	Yes
11/16/2021	No Speaker	Club Assembly			---		Yes
11/23/2021	No Meeting	Thanksgiving			---		
11/30/2021	Dr. Reitsema	CYPH Covid Specialist		wreitsema@cvph.org	Connie	confirmed	Yes
12/7/2021	No speaker	Meeting cancelled - Holiday Party			---		Yes
12/14/2021	No speaker	Annual Meeting			---		Yes
12/21/2021	No speaker	Club Assembly			---		Yes
12/28/2021	No speaker	Meeting cancelled - New Years Holiday					
1/4/2022	Mary Jane Connors, Executive Director	North Country LifeFlight	518-891-6853	maryjane.connors@roadrunner.com	Kathy S.	confirmed	
1/11/2022	Cancelled	---			Colleen		
1/18/2022	No speaker	Club Assembly			---	---	
1/25/2022	Cara Teeple	Fessette Realty - social media	518-651-9441	cara@fessetterealty.com	Colleen	confirmed	
2/1/2022	Mark Hamilton	Solar energy			Connie	confirmed	
2/8/2022	Jean Claude Mbonigaba	Mandela Washington Fellowship	518-562-2330	ncavi2001@yahoo.com	Tom D.	confirmed	
2/15/2022	No Speaker	Assembly				---	
2/22/2022	Amy Kretser	North Country Association for the Visually Impaired, Inc.				confirmed	
3/1/2022	Sean Lucas	Casella			Jeff P.	---	
3/8/2022	Jean Claude Mbonigaba	Mandela Washington Fellowship			Tom D.	confirmed	
3/15/2022	No Speaker	Club Assembly				---	
3/22/2022	Mike Cashman	Town of P'burgh - Zoning	562-6800	michaelc@townofplattsburgh.org	Roger B.	confirmed	
3/29/2022							
4/4/2022							
4/11/2022							
4/18/2022	No Speaker	Club Assembly					
4/25/2022	Press Republican?						