



## Board Meeting Agenda

*August 4, 2022*

- I. Call to order
- II. Approval of last month's meeting minutes
- III. Approval of treasurer's report
- IV. Beach project – financial and unexpected barriers to launch
- V. Discuss resignation of Michelle Kalil and new treasurer
- VI. Do we have enough board members
- VII. Feedback on new meeting structure
- VIII. Old business
- IX. New Business
- X. Adjourn

## Board Meeting – July 14, 2022

### Minutes

Present: Jeff Prescott; Jessica Kline; Michelle Senecal; Roger Black; Eric McDowell; Colleen Downs; Tom Defayette; Jim Snook, Sue LeBlanc Desrocher

**Meeting** - President McDowell called the meeting to order and asked if there were any corrections to the May & June 2022 meeting minutes. There being no corrections, the May minutes were approved on a motion by Jessica Kline and seconded by Roger Black. The June minutes were approved on a motion by Jeff Prescott seconded by Roger Black. All voted in favor.

**Treasurer's Report** – Jessica Kline reported that Mayor's Cup did better than expected. We had budget \$12,000 in revenue and we ended up netting \$17,000. Printing T-shirts at the event did well and we won't have left overs to put in storage. It was mentioned that we should think about Mayor's Cup towels for next year. Mayor's Cup will be recapped at our next Club Assembly. In terms of 2022-2023 budget, it was agreed that we should leave \$12,000 budgeted for revenue for Mayor's Cup. Jessica asked if there were any question on the proposed budget. On a motion by Jim Snook and seconded by Colleen Downs, the Treasurer's Report was approved.

**2022-2023 Dues Confirmation** – The Board agreed that we should leave our membership dues at \$150 for 2022-2023.

**Account Signers at Community Bank** – With the start of our new Rotary year, the account signers need to be updated on our account at Community Bank. Jeff Prescott, Eric McDowell and Michele Kalil need to be on the account and Sue LeBlanc Desrocher removed. On a motion by Roger Black and seconded by Colleen Downs, the changes to the bank account were approved.

**Africa Project** – Tom Defayette updated board on the Africa projects in Botswana and requested that funds be released to assist them. Camp Hill, a school for disabled children, is requesting \$1,000 and Wheelchairs for Botswana is requesting \$500 to get wheelchairs. On a motion by Jim Snook and seconded by Jeff Prescott, the requests were approved.

**Youth Protection** – Tom Defayette will fill out the paperwork to begin the club certification process with District 7040. It is hoped that the Youth Exchange Program will be back sometime in 2023 and host families will be required to submit to a background check. The second part of the certification process is more complicated. Tom will schedule a meeting with Kathy Eppler and Jim Snook and will send out the district policy on Youth Exchange to the board.

**Membership Application** – On a motion by Sue LeBlanc Desrocher and seconded by Jeff Prescott, Nadine's membership application was approved.

## Sunrise Rotary Club of Plattsburgh, NY Inc.

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**Website Committee** – Board discussed the formation of a new Ad Hoc committee – Website Committee. Eric McDowell, Colleen Downs, Roger Black agreed to serve on this committee. Joanne Dahlen will be asked if she might be interested in serving. This topic will be placed on the agenda for our next club assembly meeting.

**Old Business - None**

**New Business –**

- Our meeting schedule needs to be communicated with MHAB.
- August Board Meeting will be held on Thursday, August 4.
- One of the beach wheelchairs has arrived at the city beach. Eric & Jeff will put the chairs together and Libby will market it on social media. We did receive \$4,000 in tobacco funds for the wheelchairs.

On a motion by Jeff Prescott, seconded by Jessica Kline, the meeting was adjourned at 8:16 a.m.

Plattsburgh Sunrise Rotary  
Treasurer's Report  
July 31, 2022

**Assets**

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	325.77
Checking Account - Community Bank	\$	38,457.25
Savings Account - Community Bank*	\$	27,052.72
<b>Total Checking &amp; Savings</b>	<b>\$</b>	<b>65,935.74</b>
<b>Fixed Assets</b>		
Projector/Screen/Stand	\$	500.00
<b>Total Assets</b>	<b>\$</b>	<b>66,435.74</b>

**Liabilities**

50/50 Raffle 7/31/2022	\$	151.50
Polio Tulips	\$	925.00
Paul Harris Fellow Award - Community Member	\$	1,500.00
Food Shelf Donations	\$	56.00
Plattsburgh City Beach Wheelchair Project	\$	834.00
<b>Total Liabilities</b>	<b>\$</b>	<b>3,466.50</b>

\*Community Bank includes \$3000 for the Pavilion Project

# Plattsburgh Sunrise Rotary

## Treasurer's Report

July 31, 2022

### Expenses since June 30, 2022 Report

ATM Withdrawl (Mayor's Cup Cornhole Prize)	\$	200.00
Loreman's (Mayor's Cup T-Shirt Expense)	\$	1,486.75
Sue Leblanc Durocher (Band, Parade, Annual Dinner, MC)	\$	811.22
Roger Black (Conference Expense)	\$	82.26
Camphill Foundation (International Service)	\$	500.00
Camphill Foundation (International Service)	\$	1,000.00
Clubrunner (Annual Fee)	\$	675.00
MHAB (7/26 Mtg)	\$	152.75
Rotary District 7040 (Tulip Fundraiser)	\$	1,250.00
Libby Queguiner (MC Social Media Boosting)	\$	149.62
Actual Meeting Room Revenue thru 7/31	\$	130.00
Actual Meeting Room Charges thru 7/31	\$	152.75
Net Profit/(Loss)	\$	(22.75)

### Annual Membership Dues

Members Billed	32
Members Paid	1
% Collected thru 7/31/2022	3%

# Profit and Loss

## Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2022 to Jul 31, 2022

ACCOUNTS	Jul 01, 2022 to Jul 31, 2022
<b>Income</b>	
Donations, 50/50, Happy \$\$	\$4.20
Interest Income	\$1.14
Mayor's Cup	\$4,915.00
Mayor's Cup - T-Shirt Sales	\$1,162.00
Meeting Room Revenue	\$130.00
Member Dues	\$150.00
<b>Total Income</b>	<b>\$6,362.34</b>
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>
<b>Gross Profit</b>	<b>\$6,362.34</b>
As a percentage of Total Income	100.00%
<b>Operating Expenses</b>	
Bank Service Charges	\$16.17
Charitable Donations & Projects	\$95.50
Conference Expense	\$164.52
International Service Donations	\$1,500.00
Mayor's Cup Expense	\$3,373.41
Meeting Room Expense	\$152.75
Paul Harris Award	\$86.80

<b>Operating Expenses</b>	
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Website Expenses	\$675.00
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<b>Total Operating Expenses</b>	<b>\$6,064.15</b>
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<b>Net Profit</b>	<b>\$298.19</b>
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As a percentage of Total Income	4.69%
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# Balance Sheet

## Plattsburgh Sunrise Rotary Club

As of Jul 31, 2022

ACCOUNTS	Jul 31, 2022
<b>Assets</b>	
<b>Cash and Bank</b>	
Community Bank Checking	\$38,457.25
Community Bank Savings	\$27,052.72
Glens Falls National Checking	\$325.77
Petty Cash	\$100.00
<b>Total Cash and Bank</b>	<b>\$65,935.74</b>
<b>Other Current Assets</b>	
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Long-term Assets</b>	
<b>Total Long-term Assets</b>	<b>\$0.00</b>
<b>Total Assets</b>	<b>\$65,935.74</b>

<b>Liabilities</b>	
<b>Current Liabilities</b>	
50/50 Raffle	\$151.50
Food Shelf Donations	\$56.00
Paul Harris Award Community	\$1,500.00
Plattsburgh City Beach Wheelchair Project	\$834.00
Polio Tulip Fundraiser	\$925.00
<b>Total Current Liabilities</b>	<b>\$3,466.50</b>
<b>Long-term Liabilities</b>	



<b>Liabilities</b>	
<b>Total Long-term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$3,466.50</b>

<b>Equity</b>	
<b>Retained Earnings</b>	
Profit for all prior years	\$62,171.05
Profit between Jul 1, 2022 and Jul 31, 2022	\$298.19
<b>Total Retained Earnings</b>	<b>\$62,469.24</b>
<b>Total Equity</b>	<b>\$62,469.24</b>

**SUNRISE ROTARY**  
**Budget vs Actual**  
**2022-2023**

	2022-2023	2022-2023
	Final Budget	Actual YTD
	Jul'22 - Jun'23	Jul'22- Jul'22
<b>Income</b>		
4000 · Member dues	\$4,950	\$150
4010 · Mayor's Cup	\$12,000	\$6,077
4024 · Super Bowl Squares	\$1,500	\$0
4028 · Community Sale Fundraiser	\$3,000	\$0
4026 · Fundraiser/Donations	\$500	\$0
4027 · Meeting Room Revenue	\$0	\$130
4040 · 50/50 Raffle, Fines	\$0	\$4
4100 · Interest income	\$15	\$1
<b>Total Income</b>	<b>\$21,965</b>	<b>\$6,362</b>
<b>Expense</b>		
4050 · Holiday Party/Annual Dinner	\$0	\$87
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$4,000	\$96
5001A · Soup Kitchen/Foodshelf	\$500	\$0
5002 · Membership Committee	\$500	\$0
5003A · Polio Fundraiser	\$100	\$0
5003B · Foundation Committee	\$150	\$0
5005 · International Service Donations	\$4,000	\$1,500
5006 · Mayor's Cup Expense	\$3,000	\$3,373
5007 · Youth Services	\$0	\$0
5010 · Dues	\$4,455	\$0
5011 · RYLA	\$250	\$0
5012 · Meeting Expense	\$500	\$0
5014 · Meeting Room Expense	\$0	\$153
5015 · Miscellaneous	\$500	\$0
5023 · Bank Service Charges	\$75	\$16
5025 · Conference expense	\$600	\$165
5030 · Supplies	\$250	\$0
5036 · Accounting	\$0	\$0
5040 · Postage	\$150	\$0
5045 · Website	\$750	\$675
<b>Total Expense</b>	<b>\$21,320</b>	<b>\$6,064</b>
<b>Net Income</b>	<b>\$645</b>	<b>\$298</b>

## Customized Attendance Report

**Date Range: Jun 01, 2022 To Jul 31, 2022**

Name	Jun 14, 2022	Jun 28, 2022	Jul 19, 2022	Jul 26, 2022	%	Current Type	Notes
Black, Roger	✓		✓	✓	100.00 %	Active	
Brown, Jack					100.00 %	Active	Exempted Members Aug 24, 2015
Csorny, Ann	✓		M		66.67 %	Active	
Dahlen, Joanne	✓		✓	✓	100.00 %	Active	
Dahlen, Kjell	✓		✓	✓	100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓		✓	✓	100.00 %	Active	
DeSnyder, Jake				✓	100.00 %	Active	Exempted Members Aug 24, 2015
Downs, Colleen	M		✓	✓	100.00 %	Active	
Duley, Kathy					100.00 %	Active	Exempted Members Feb 02, 2017
Dumas, MacKenzie					0.00 %	Active	
Eppler, Kathy	✓	✓	M	✓	100.00 %	Active	Exempted Members Apr 07, 2022
Fisher, Connie	✓				33.33 %	Active	
Giltz, Randy	✓	✓	✓	M	100.00 %	Active	
Grindle, Bruce					100.00 %	Active	Exempted Members Aug 24, 2015
Hulbert-Bruce, Allison					0.00 %	Active	
Kalil, Michele	M				33.33 %	Active	
Kline, Jessica	✓	✓	✓	✓	100.00 %	Active	
LaBombard, Tom	✓	✓	✓	M	100.00 %	Active	Exempted Members May 01, 2016
LeBlanc-Durocher, Susan	✓	✓	✓	✓	100.00 %	Active	
Loreman, Thom					0.00 %	Active	
Loreman, Thomas			-	-	0.00 %	Ex Member	
McDowell, Eric	✓	✓	✓	✓	100.00 %	Active	
Perry, Maxine			M		33.33 %	Active	
Prescott, Jeff	✓	✓	✓	✓	100.00 %	Active	
Total: 31 members							

Name	Jun 14, 2022	Jun 28, 2022	Jul 19, 2022	Jul 26, 2022	%	Current Type	Notes
Queguiner, Libby	M	✓	M		66.67 %	Active	
Robert, Adam	✓		✓	✓	100.00 %	Active	
Senecal, Michelle	✓	✓	M	✓	100.00 %	Active	
Snook, James	✓		M	✓	100.00 %	Active	
Snow, Kathy	M		M		100.00 %	Active	Leave of Absence Jul 19, 2022 - Jan 17, 2023
Sterling, Joan	✓		M	✓	100.00 %	Active	
Vega-Castro, Elena					0.00 %	Active	
Total: 31 members							

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.