

## **Board Meeting Agenda**

### **I. Call to order**

President Jeff called to order the virtual July board meeting of the Plattsburgh Sunrise Rotary Club.

### **II. Approval of minutes from last meeting**

Michelle Senecal submitted the minutes from the June 10, 2021 board meeting.

### **III. Approval of Treasurer's Report**

Assistant to the Treasurer Jessica Kline submitted a treasurer's report for Treasurer Michele Kalil for June 2021 and YTD 2020/2021. The report included a partial report on The Mayor's Cup Regatta & Festival, held July 10, 2021.

### **IV. Open issues**

- a) Mayor's Cup Regatta & Festival 2021

### **V. New business**

- a) Weekly hybrid meeting of Sunrise Rotary Club at MHAB.
- b) New member acceptance vote for MacKenzie Dumas

### **VI. Adjournment**

President Jeff adjourned the meeting.

# Sunrise Rotary Club of Plattsburgh, NY Inc.

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## Board Meeting –June 10, 2021

### Minutes

Present: Eric McDowell; Sue LeBlanc Durocher; Colleen Downs; Jeff Prescott; Jessica Kline; Roger Black, Libby Queguiner; Nikki Buck, Jim Snook; Michelle Senecal

**Meeting** - President Sue LeBlanc-Durocher called the meeting to order and asked if there were any corrections to the May 13<sup>th</sup> meeting minutes. On a motion by Eric McDowell and seconded by Jeff Prescott, the May meeting minutes were approved. All voted in favor.

**Treasurer's Report** – Jessica Kline reported that our financials are doing fine. The money from the recent tag sale will show up in next month's financial report. We are currently ahead of where we were at this time last year. The \$655 raised from our recent pizza class will be going to the Food Shelf. We don't know how much Noon Rotary raised for this shared fundraiser. On motion by Roger Black and second provided by Jeff Prescott, the Treasurer's Report was approved.

Question was asked if our club received credit for participating in the Polio Plus Concert. We will check with District Rotary.

Jessica is working on next year's budget. She will need to know who the sponsors are for Mayor's Cup. Eric reported that UFirst is in at \$500. The draft budget was approved on a motion by Jeff Prescott and seconded by Eric McDowell. This budget will be presented to membership.

As of June 30<sup>th</sup>, Jessica will be resigning as Treasurer. Michelle Kalil has offered to replace Jessica. On a motion by Roger Black and seconded by Eric McDowell, Michelle was approved as Treasurer. Jessica will act as the back-up Treasurer.

Jessica reported that WAVE is working fine. The only issue is that we won't have year-to-year data.

**Environmental Focus** – Sunrise Rotary cleaned up Samuel D. Champlain Park for Earth Day. We had planned to also clean up Lapierre Lane but the Town of Plattsburgh crew already cleaned it up. Board thanked PM Leary for donating a portapotty for Lapierre Lane.

**Membership** – The Membership Committee met on May 27<sup>th</sup>. Committee members have been reaching out to past members to see if they would be interested in coming back to Rotary. The Membership Committee recommends that the following members be considered for deactivation – Rebecca King and Amel Varga. Fred Woodward was also mentioned to be deactivated. He is a 20 year member and hasn't paid dues for the current year. The committee also recommends re-activating P.J. Whitbeck. On a motion by Jim Snook and seconded by Eric McDowell, Rebecca and Amel will be deactivated and P.J. Whitbeck's membership was reactivated. Thom Loreman, Jr.'s attendance has been poor but he may attend more often once we go back to in-person meetings. The committee is also working on recruiting new members.

**Attendance Policy** – Our new attendance policy requires members to attend one meeting per month. This information will be shared at our next club assembly meeting. On a motion by Jeff Prescott and seconded by Nikki Buck, the attendance policy was approved.

## Sunrise Rotary Club of Plattsburgh, NY Inc.

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**Fundraising** – The Fundraising Committee hasn't met. We are waiting to see how much money is raised at Mayor's Cup to decide if we need another fundraiser or sell raffle tickets.

**Paul Harris Award** – Paul Harris Award dinner/presentation will be held on June 15 @ 5:30 p.m. at Vesco Ridge Winery. Sue is making all the food for dinner – the cost will be \$200ish. On a motion by Jeff Prescott and seconded by Roger Black the Board approve reimbursing Sue for the cost of the food.

**In Person Meetings** – Our weekly meetings will be held in person beginning in July. The meeting location will be MHAB. They will charge \$12 per person for buffet breakfast. We will have to paid them \$150 per meeting so will need to have 13 paid members per week. For those members who aren't comfortable attending in person, the Zoom option will still be available. We will charge member \$5 to attend via Zoom. This will be discussed at our next club assembly.

On a motion by James Snook, seconded by Eric McDowell the meeting was adjourned.

# Plattsburgh Sunrise Rotary Treasurer's Report

## June 30, 2021

### Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	325.77
Checking Account - Community Bank	\$	23,103.29
Savings Account - Community Bank*	\$	27,038.05
Total Checking & Savings	\$	50,567.11
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Total Assets	\$	51,067.11

### Liabilities

50/50 Raffle 6/30/2021	\$	30.50
Accounts Payable (Speaker Donation to Rotary Foundation)	\$	340.00
Paul Harris Fellow Award - Community Member	\$	1,500.00
Total Liabilities	\$	1,870.50

\*Community Bank includes \$3000 for the Pavilion Project

# Plattsburgh Sunrise Rotary Treasurer's Report

## June 30, 2021

### Expenses since May 31, 2021 Report

Bank for Community Sale (Returned 7/5)	\$	500.00
Russell Hampton (Plaque for Rotarian of Year, Certificates)	\$	134.10
PM Leary LLC (Restroom for Lapierre Lane thru Oct 21)	\$	459.00
Sue Leblanc-Durocher (Dinner Reimbursement - Donation)	\$	306.43
Foster's Tents (Mayor's Cup Expense)	\$	1,026.00

### Annual Membership Dues

Members Billed	30
Members Paid	30
% Collected thru 6-30-2021	100%

# SUNRISE ROTARY

## Profit & Loss Prev Year Comparison

### July 2020 through June 2021

	Jul '20 - Jun 21	Jul '19 - Jun 20
<b>Income</b>		
4000 · Member dues	4,717.50	5,200.00
4010 · Mayor's Cup		
4022A · 2019 Mayor's Cup Income	0.00	8,041.00
4022B · 2019 Mayor's Cup Expense	0.00	-4,067.95
4022C · 2021 Mayor's Cup Income	3,042.00	0.00
4022D · Mayor's Cup 2021 Expense	-5,155.76	0.00
<b>Total 4010 · Mayor's Cup</b>	<b>-2,113.76</b>	<b>3,973.05</b>
4022 · Food Shelf Pizza Night	655.00	0.00
4024 · Raffle Ticket Sales	2,890.00	6,109.05
4028 · Garage Sale Revenue	8,194.62	0.00
4038 · Honey Sales	300.00	288.00
4040 · Donations, 50/50 Raffle	1,915.05	1,139.00
4041 · World Polio Day		
4041A · World Polio Day Sponsorship	0.00	1,330.00
4041 · World Polio Day - Other	0.00	208.00
<b>Total 4041 · World Polio Day</b>	<b>0.00</b>	<b>1,538.00</b>
4100 · Interest income	14.42	57.72
<b>Total Income</b>	<b>16,572.83</b>	<b>18,304.82</b>
<b>Expense</b>		
4050 · Holiday Party		
4055 · Holiday Party Revenue	0.00	-960.00
4057 · Holiday Party Expense	0.00	1,280.52
<b>Total 4050 · Holiday Party</b>	<b>0.00</b>	<b>320.52</b>
4060 · Paul Harris Award/Annual Dinner	1,959.63	1,522.00
5000 · Charitable donations & projects		
5000B · Small Donations	100.00	3,350.00
5000 · Charitable donations & projects - Other	609.00	350.00
<b>Total 5000 · Charitable donations &amp; projects</b>	<b>709.00</b>	<b>3,700.00</b>
5000A · Soup Kitchen/Food Shelf	1,155.00	500.00
5002 · Membership Committee	6.25	227.01
5003 · World Polio Day Donation		
5003A · World Polio Day Expense	0.00	158.78
5003C · Foundation Donations	340.00	230.00
5003 · World Polio Day Donation - Other	0.00	1,379.22
<b>Total 5003 · World Polio Day Donation</b>	<b>340.00</b>	<b>1,768.00</b>
5005 · International Service Donations	2,500.00	4,000.00
5007 · Youth Exchange Program	37.20	454.35
5009 · ARC Christmas Tree Project	175.19	124.44
5010 · Dues	3,846.79	5,106.64
5011 · RYLA	295.00	160.00
5013 · Outdoor Art Project	1,000.00	1,000.00
5014 · Meeting Room Expenses	0.00	2,049.00
5015 · Miscellaneous	757.28	162.60
5020 · Meeting expense	119.92	0.00
5023 · Bank Service Charges	62.63	39.60
5030 · Supplies	216.66	0.00
5035 · Insurance	-45.00	518.00
5040 · Postage	125.75	106.00
5045 · Website	718.00	707.74
<b>Total Expense</b>	<b>13,979.30</b>	<b>22,465.90</b>
<b>Net Income</b>	<b>2,593.53</b>	<b>-4,161.08</b>

**SUNRISE ROTARY**  
**Balance Sheet**  
As of June 30, 2021

	Jun 30, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Checking - Glens Falls National	325.77
1010 · Checking - Community Bank	23,103.29
1020 · Savings	27,038.05
<b>Total Checking/Savings</b>	50,467.11
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	500.00
<b>Total Accounts Receivable</b>	500.00
<b>Other Current Assets</b>	
12001 · Cash Drawer	100.00
<b>Total Other Current Assets</b>	100.00
<b>Total Current Assets</b>	51,067.11
<b>TOTAL ASSETS</b>	<b>51,067.11</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	340.00
<b>Total Accounts Payable</b>	340.00
<b>Other Current Liabilities</b>	
2007 · Paul Harris Award - Community	1,500.00
2010 · 50/50 Raffle	30.50
<b>Total Other Current Liabilities</b>	1,530.50
<b>Total Current Liabilities</b>	1,870.50
<b>Total Liabilities</b>	1,870.50
<b>Equity</b>	
32000 · Unrestricted Net Assets	46,603.08
Net Income	2,593.53
<b>Total Equity</b>	49,196.61
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>51,067.11</b>

# SUNRISE ROTARY

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## Mayor's Cup 2021

### Income

Sponsorships	\$3,000.00
5K Race	\$125.00
Cornhole Registrations	\$840.00
Volleyball Registrations	\$180.00
MC T-Shirt Sales	\$3,887.00
<b>Total Income</b>	<b>\$8,032.00</b>

### Expenses

Loreman's (2019-2020)	\$4,129.76
Foster's Tents	\$1,026.00
Volleyball Prizes	\$180.00
Cornhole Prizes	\$550.00
Band	\$500.00
<b>Total Expenses</b>	<b>\$6,385.76</b>

**Net Profit thru 7/13/2021    \$1,646.24**

# Customized Attendance Report

**Date Range: May 01, 2021 To Jun 30, 2021**

Name	May 04, 2021	May 11, 2021	May 18, 2021	May 25, 2021	Jun 01, 2021	Jun 08, 2021	Jun 15, 2021	Jun 22, 2021	Jun 29, 2021	%	Current Type	Notes
Black, Roger	✓	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack					M					100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki	M		✓		✓	✓	✓	M	✓	77.78 %	Active	
Dahlen, Joanne	✓	✓	✓	✓	M	✓	✓	✓	✓	100.00 %	Active	
Dahlen, Kjell				✓	M			✓		100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓	✓	✓	✓	M	M	✓	✓	✓	100.00 %	Active	
Delaney, Lori										0.00 %	Active	
DeSnyder, Jake										100.00 %	Active	Exempted Members Aug 24, 2015
Downs, Colleen		✓		✓	✓	M	✓	M	✓	77.78 %	Active	
Duley, Kathy	✓	✓	✓	✓	✓	✓	✓	M	M	100.00 %	Active	Exempted Members Feb 02, 2017
Eppler, Kathy	✓	✓	M	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Fisher, Connie	✓	✓	✓	✓	M	✓	✓	✓	✓	100.00 %	Active	
Giltz, Randy	✓	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	

Total: 34 members



Name	May 04, 2021	May 11, 2021	May 18, 2021	May 25, 2021	Jun 01, 2021	Jun 08, 2021	Jun 15, 2021	Jun 22, 2021	Jun 29, 2021	%	Current Type	Notes
Queguiner, Libby	M	✓	M	✓	M	✓	✓	✓	✓	100.00 %	Active	
Senecal, Michelle	M	✓	✓	✓	M	✓	✓	✓	✓	100.00 %	Active	
Snook, James	✓	M	✓	✓	M	✓	✓	✓	M	100.00 %	Active	
Snow, Kathy	✓	M	✓	✓	M	M				66.67 %	Active	
Sterling, Joan	✓	✓	✓	✓	✓	✓	✓	M	✓	100.00 %	Active	
Varga, Amel							–	–	–	0.00 %	Ex Member	
Woodward, Fred							–	–	–	0.00 %	Ex Member	
Total: 34 members												

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.