

March 2026 Board of Directors Meeting for Sunrise Rotary — 03/10/2026

Meeting summary

Quick recap

The Sunrise Rotary Club held their Board of Directors meeting to discuss various club business and updates. Key topics included the approval of Maggie Pope as a new member, discussion of a \$500 sponsorship for Mountain Lakes PBS Night at the Races, and updates on the Ted K Center paving project. The board addressed several leadership transitions, including Jim's requested leave of absence and Alicia stepping down from president-elect, creating an open position for the president-elect role. Financial matters were discussed, including proposed district budget increases and the need for four qualified members to pursue grant applications. The meeting also covered upcoming events including the Chamber Irish Breakfast and a Community Tagless Sale, while noting that no regular club meeting would be held the following week.

Next steps

- Roger: Bring up the issue of separating donations and expenses on the income statement at the next Finance Committee meeting.
- Michael: Complete required Rotary grant management training courses by April 15th (or April 30th at the latest).
- Wanda: Reach out to the club to identify a fourth qualified member to complete grant management training and participate in the grant process.
- Wanda: Present proposed grant project(s) to the club and board in early April for approval before submission.
- Jessica: Write and issue \$500 check to the local food shelf, combining 50-50 raffle and food shelf donation funds, and coordinate with Jim or Sue for second signature.
- Ian: Work with Jessica to process the \$500 Mountain Lake PBS Night at the Races sponsorship and coordinate ticket sales/reimbursement with interested club members.
- Ian: Coordinate with Libby (and/or marketing committee) to provide logo/media assets to Mountain Lake PBS for event recognition.
- Wanda: Send out notice to the club about open board/committee positions (member at large, secretary, president-elect, youth committee chair) and solicit interest.
- Wanda: Send message to club about need for volunteers for reading in schools next week and coordinate assignments.
- Sue: Organize volunteers for the May 30th Tagless Community Sale, including confirming helpers and coordinating with Libby/social media for promotion.

- Wanda: Send out list of reading volunteer opportunities to club members.
- Wanda: Send out notice about Companion Club status and confirm payment/roster from interested members.
- Wanda: Schedule/invite Ted K Center representatives to present to the club in early April regarding the project and address member questions/concerns.
- Wanda: Update club roster to reflect Jim's leave of absence and Alicia's resignation from president-elect, and communicate open positions to the club.
- Ian: Take over as chair of the Operations Committee.
- Wanda: Send out notice to the club about upcoming open committee/leadership positions and solicit interest.
- Wanda: Forward Zoom link for district meeting about fees to Michael.
- Wanda: Send follow-up message to club about need for tag sale volunteers and promote the event.
- Wanda: Send notice about no regular club meeting next week due to Chamber Irish Breakfast (already communicated, but referenced as an action).
- Wanda: Coordinate with interested members for attendance at the Noon Club's 100th anniversary event and confirm final headcount with Bonnie.
- Wanda: Meet with Sue, Jim, and Tom to prepare information/presentation for club regarding Ted K Center project, including site visit and civil engineering needs.

Summary

Financial Reporting and Grant Applications

The meeting began with a quorum confirmation and approval of the previous minutes. Jessica presented the Treasurer's Report, noting no significant changes, and Roger offered a suggestion about separating donations and expenses in financial reports, suggesting it would help the club understand operational costs better. The group discussed the need for four qualified active members to apply for global or district grants, with Michael and Wanda needing to complete specific courses on the district website.

Grant Application Preparation Meeting

The meeting focused on preparing for a grant application due by April 30th, with a preference to submit by April 15th. Wanda and Michael discussed the need for four people to work on the grant, including the president, president-elect, and two additional club members or officers. Jessica mentioned she was certified but might need a refresher, while Ian expressed interest but had scheduling conflicts. The group agreed to seek additional certified members, complete training, and prepare a proposal for club and board approval by early April to meet the submission deadline.

Budget Fee Increase Concerns

Wanda shared a letter from a Lake Placid Club member regarding concerns about the proposed budget, which includes a 25% increase in fees and a 14% overall revenue increase. The board expressed that such increases should not be passed on to clubs and members, suggesting a more reasonable 3% increase instead. Wanda mentioned attending the district meeting to discuss these concerns, while Sue and

Michael shared their experiences with virtual and in-person PELS training, suggesting a mix of both formats could be effective.

Food Shelf Donation Decision

The group discussed combining \$395 from a 50-50 raffle account and food shelf donations to create a total \$500 donation to the local food shelf, which Sue formally motioned and the group approved. Roger noted that there had been no contact with the area governor this year, and Michael mentioned that the governor did not attend PEL training either. Jessica reported that the treasurer's report showed they had not conducted a 50-50 raffle in approximately four years, and the group agreed to close out these accounts and donate the funds to the food shelf.

Club Updates and New Member Approvals

The meeting covered several topics, including a successful presentation that resulted in financial transactions, a Foundation Committee meeting scheduled for the next day, and the approval of a new member, Maggie Poe, who was sponsored by Jessica. Wanda discussed ongoing conversations with potential new members, including professors and the dining hall manager from SUNY Plattsburgh, and mentioned that these individuals were aware of the club's dues. The meeting also confirmed the approval of the budget and financial report.

PBS Sponsorship and Event Planning

The board approved a \$500 sponsorship for Mountain Lake PBS Night at the Races, which includes 8 seats at a table. Ian will work with Jessica to coordinate the sponsorship and ticket sales, with club members paying \$15 per seat. The group also discussed attending the 100th anniversary event for the Noon Club, with Wanda confirming they have reserved 8 seats and are looking to fill them. Michael expressed interest in attending, and Wanda will send another notice to the club to gauge interest.

Ted K. Center Paving Project

The group discussed the Ted K Center paving project, which has been delayed for two years and requires significant repairs including core replacement and addressing drainage issues. Wanda confirmed that while the project is ready to move forward when weather allows, Roger raised concerns about benefiting the right number of people and Mike P. discussed ensuring proper execution, particularly given the involvement of unionized workers. The group agreed to arrange for a presentation from a Ted K. representative at a club meeting in April, with Wanda, Sue, Jim, and Tom planning to meet to coordinate this and provide detailed information about the project's benefits and implementation.

Leadership Transitions and Club Initiatives

The board discussed several leadership transitions, including Jim's three-month leave of absence and Alicia's decision to step down as president-elect due to work commitments. They identified multiple open positions: a member at large, secretary (for the following year), and new president-elect, with Ian expressing interest in the Operations Committee Chair role. The board also discussed the companion club initiative, which needs eight members to be activated, with six people currently committed to paying the required fees. Additionally, Sue requested help for the upcoming tagless sale event on May 30th, and Wanda announced plans for school reading volunteers and the Chamber Irish Breakfast event.

**Plattsburgh Sunrise Rotary
Treasurer's Report
March 31, 2026**

Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - Community Bank	\$	23,780.08
Savings Account - Community Bank*	\$	27,558.91
CBNA CD	\$	5,111.22
CBNA CD	\$	10,222.41
CBNA CD II	\$	10,261.64
CBNA CD	\$	15,333.65
Total Checking, Savings & CD's	\$	92,367.91
Total Assets	\$	92,367.91

Liabilities

Accounts Payable Checks	\$	250.00
Mayor's Cup Pre-payments	\$	12,000.00
Paul Harris Fellow Award - Community Member	\$	1,000.00
Plattsburgh City Beach Wheelchair Project	\$	173.22
Total Liabilities	\$	13,423.22

***Community Bank includes \$3000 for the Pavilion Project**

**Plattsburgh Sunrise Rotary
Treasurer's Report
March 31, 2026**

Expenses since February 28, 2026 Report

Easy Self Storage	\$	90.00
NC Chamber of Commerce - St Patrick's Breakfast	\$	450.00
Ck#1369 Rotary District 7040 - RYLA	\$	240.00
Ck#1370 Interfaith Foodshelf	\$	500.00
Ck#1371 Autism Alliance of NE New York	\$	500.00
Ck#1372 Plattsburgh High School Prom Committee	\$	250.00

Annual Membership Dues

Members Billed	32
Members Paid	31
% Collected thru 2/28/2026	97%

SUNRISE ROTARY
Budget vs Actual
2025-2026

	2025-2026	2025-2026
	Final Budget	Actual YTD
	Jul'25 - Jun'26	Jul'25 - Mar'26
Income		
4000 · Member dues	\$6,125	\$5,585
4010 · Mayor's Cup	\$22,750	\$22,486
4028 · Community Sale Fundraiser	\$3,500	\$0
4026 · Fundraiser/Donations	\$750	\$0
4076 · Rotary Quilt Raffle	\$0	\$280
4026 · Donations	\$0	\$0
4038 · Membership Event Reimb Income	\$0	\$495
4039 · Rulf's Maze Polio Fundraiser	\$0	\$731
4030 · Trivia Night for Literacy	\$0	\$735
4040 · 50/50 Raffle, Fines	\$300	\$609
4100 · Interest income	\$50	\$920
Total Income	\$33,475	\$31,842
Expense		
4050 · Holiday Party/Annual Dinner	\$500	\$0
4060 · Paul Harris Award	\$1,540	\$0
4802 · Alice Project - United Way	\$1,200	\$1,200
4804 · Lapierre Lane Restroom	\$500	\$0
5000 · Charitable donations & projects	\$4,000	\$1,750
4037 · Community Support (Parades)	\$750	\$0
4038 · Chamber After Hours 2026	\$0	\$900
5001A · Soup Kitchen/Foodshelf	\$500	\$500
4038 · 2025 Literacy Project	\$0	\$692
5002 · Membership Committee	\$500	\$45
5003 · Membership Event	\$0	\$450
5003B · Environmental Committee	\$1,250	\$0
5003C · Foundation Committee	\$150	\$0
5004 · Rotary Project Expense	\$1,000	\$0
5005 · International Service Donations	\$6,500	\$4,500
5006 · Mayor's Cup Expense	\$4,405	\$5,519
5007 · Youth Services	\$1,000	\$0
5009 · Rotaract - SUNY Plattsburgh	\$500	\$0
5010 · Dues	\$5,485	\$5,284
5011 · RYLA	\$250	\$240
5012 · Meeting Expense	\$500	\$0
5015 · Miscellaneous	\$500	\$0
5023 · Bank Service Charges	\$200	\$65
5025 · Conference expense	\$600	\$0
5032 · Marketing expense	\$1,000	\$55
5030 · Supplies	\$250	\$0
5031 · Storage Expense	\$1,200	\$810
5040 · Postage	\$250	\$210
5045 · Website	\$850	\$751
Total Expense	\$35,380	\$22,972
Net Income	-\$1,905	\$8,870

Balance Sheet

Plattsburgh Sunrise Rotary Club

As of Mar 31, 2026

Report Type: Accrual (Paid & Unpaid)



ACCOUNTS		Mar 31, 2026
Assets		
Cash and Bank		
CBNA CD (\$10K)		\$10,222.41
CBNA CD (\$10K) - II		\$10,261.64
CBNA CD (\$15K)		\$15,333.65
CBNA CD (\$5K)		\$5,111.22
Community Bank Checking		\$23,780.08
Community Bank Savings		\$27,558.91
Petty Cash		\$100.00
Total Cash and Bank		\$92,367.91
Other Current Assets		
Total Other Current Assets		\$0.00
Long-term Assets		
Total Long-term Assets		\$0.00
Total Assets		\$92,367.91
Liabilities		
Current Liabilities		
Accounts Payable		\$250.00
Mayor's Cup Pre-payments		\$12,000.00
Paul Harris Award Community		\$1,000.00
Plattsburgh City Beach Wheelchair Project		\$173.22

Liabilities	
Total Current Liabilities	\$13,423.22
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$13,423.22
Equity	
Retained Earnings	
Profit for all prior years	\$70,074.70
Profit between Jul 1, 2025 and Mar 31, 2026	\$8,869.99
Total Retained Earnings	\$78,944.69
Total Equity	\$78,944.69

Profit and Loss

Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2025 to Mar 31, 2026

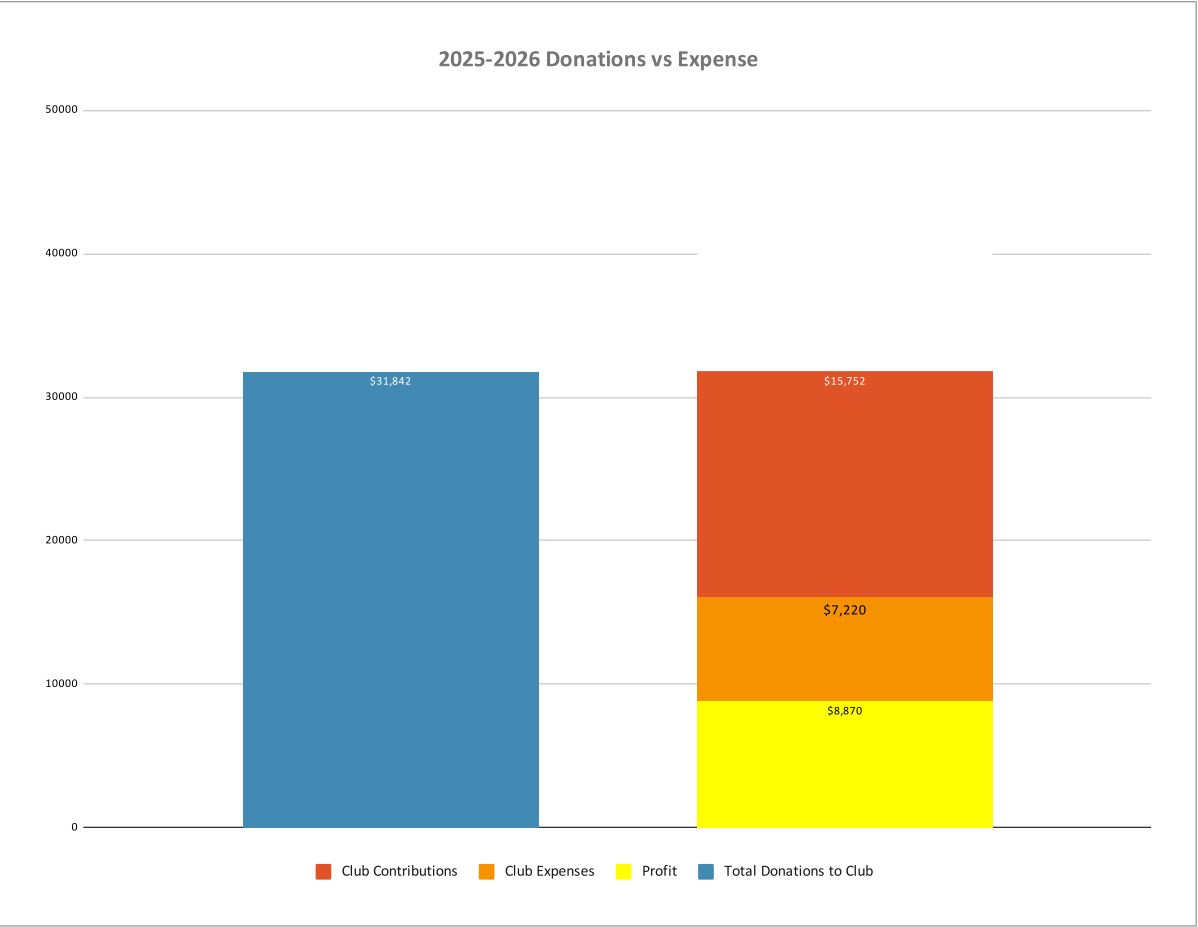
Report Type: Accrual (Paid & Unpaid)



ACCOUNTS		Jul 01, 2025 to Mar 31, 2026
Income		
Donations, 50/50, Happy \$\$		\$609.00
Interest Income		\$920.35
Mayor's Cup		\$21,925.00
Mayor's Cup - T-Shirt Sales		\$561.43
Member Dues		\$5,585.00
Membership Event Reimb Income		\$495.00
Polio Fundraiser		\$731.00
Rotary Quilt Raffle		\$280.00
Trivia Night for Literacy		\$735.00
Total Income		\$31,841.78
Total Cost of Goods Sold		\$0.00
Gross Profit		\$31,841.78
As a percentage of Total Income		100.00%

Operating Expenses	
2025 Literacy Project	\$692.27
Alice Project - United Way	\$1,200.00
Annual Dues	\$5,284.08
Bank Service Charges	\$65.48
Chamber After Hours 2026	\$900.00
Charitable Donations & Projects	\$1,750.00
Food Shelf/Soup Kitchen	\$500.00
International Service Donations	\$4,500.00
Marketing Expense	\$55.00
Mayor's Cup Expense	\$5,519.34
Membership Committee	\$44.70
Membership Events	\$450.00
Postage	\$210.00
RYLA	\$240.00
Storage Expense	\$810.00
Website Expenses	\$750.92
Total Operating Expenses	\$22,971.79
Net Profit	\$8,869.99
As a percentage of Total Income	27.86%

Total Donations to Club	\$31,842	
Contingency Fund	\$0	
Profit	\$8,870	
Club Expenses	\$7,220	
Club Contributions	<u>\$15,752</u>	
	\$31,842	\$31,842



Club Attendance Report by Month

Current: Jul. 01, 2025 - Apr. 30, 2026

Month	Total Members at End of Month (Incl. Honorary)	Total Members Reported (Not Incl. Honorary)	New Members	Terminated	Closed Meetings	Gain/Loss	YTD Gain/Loss	MTD %
07 25	33	33	0	0	2	0	0	77.032%
08 25	35	35	2	0	1	2	2	63.333%
09 25	34	34	0	1	2	-1	1	67.742%
10 25	33	33	2	3	2	-1	0	74.286%
11 25	33	33	0	0	2	0	0	73.929%
12 25	32	32	0	1	2	-1	-1	65.517%
01 26	32	32	0	0	3	0	-1	69.061%
02 26	32	32	0	0	2	0	-1	64.538%
03 26	33	33	1	0	2	1	0	64.031%
04 26	33	33	0	0	0	0	0	0.000%

Mayor's Cup Meeting - 4/2/2026

Quick recap

The Sunrise Rotary Club held a meeting to plan the upcoming Mayor's Cup event, focusing on stakeholder responsibilities and event logistics. Jake reported he would coordinate the kayak event with the Town of Plattsburgh, likely scheduling it for Saturday morning at 7:30 AM with an 8 AM launch. Alicia updated on fundraising progress, noting they had raised \$14,500, and discussed sponsor commitments for the two-day event. The committee discussed plans for a poker run on Friday, with Jeff Prescott taking over as chair, and explored potential activities including line dancing, volleyball, and cornhole. Wanda shared updates on various volunteer commitments and proposed creating a Rotary information booth at the beach event. The group also discussed plans for next year's 50th anniversary celebration, including the possibility of adding a fireworks display.

Fundraising & Rotary Foundation Committee Meeting – 4/8/26

Quick recap

The meeting focused on planning for the Mayor's Cup event and discussing Rotary club operations. Roger proposed creating a mailing list for event participants and sponsors through Club Runner, which Wanda supported as a way to communicate with non-profit organizations and event coordinators. The group discussed concerns about the tag sale coordination due to Sue's health issues, with Michael offering to help coordinate. They also debated the challenges and feasibility of establishing a companion club, with members expressing concerns about subsidizing dues and the need for clear benefits. The conversation ended with a brief discussion about budget items, including rolling over funds for the pollinator garden project to next year.