

Agenda: July 14, 2026 Board of Directors Meeting

Confirm there is a quorum

Open Board meeting

Approve and/or make modifications to the notes from the previous board meeting

Treasurer presents monthly Treasurer's Report and provides any other information relating to club finances

- Board votes to approve and/or make modifications to Treasurer's Report

Secretary presents Attendance Report(s) and provides any other information relating to member engagement

Committee Updates and Discussions

- Fundraising & Rotary Foundation Committee
- Membership & Fellowship Committee
- Operations Committee
- Public Image & Communications Committee
- Service & Youth Impact Committee

Old Business

New Business

- Info on the Mayor's Cup
- Pres. Mike to provide info on the District Governor's visit at Mayor's Cup
- New projects and fundraisers

Adjournment

AI Notes for Board Meeting June 9, 2026

Quick recap

This was the final board meeting for Wanda as president, where the board approved the fiscal year 2026-2027 budget and addressed membership issues. Jessica presented the treasurer's report showing \$93,000 in bank funds and \$22,000 in Mayor's Cup sponsor donations, and the board approved the proposed budget as presented. The membership committee's recommendations to deactivate three members - Colleen Lemsu, Allison Hulbert-Bruce, and Nicole Brown - were approved by the board due to prolonged non-attendance and non-participation, with Sue volunteering to reach out to Nicole one final time before the deactivation is finalized. Jake and Mike provided updates on the Ted K project, confirming that Plattsburgh Housing Authority will handle the repaving of the multi-purpose court with approximately \$35,000 in funding, and the board discussed plans for the upcoming changeover ceremony on June 17th at Latitude 44 Bistro. Christopher presented a request for the Ausable Valley leadership class for a \$5,000 donation to support their food shelf program helping 14 students in need, which will be reviewed by the finance committee in June, and the board also approved inviting the student group to table at the Mayor's Cup event.

Next steps

Christopher

- Obtain 501c3 status information about Ausable Valley leadership class/food shelf program
- Reach out to Ausable Valley leadership class to gather detailed funding request and specific needs

Jake

- Contact Mark Hamilton to inform him of Ted K project approval and next steps

Jessica

- Order additional medals for Paul Harris Community Awards
- Schedule Finance Committee meeting for June 25th to review Ausable Valley funding request
- Continue work on club spending policy with Finance Committee

Mike

- Continue contacting potential new committee chairs for July appointments

Roger

- Contact Colleen Lemsu one final time before end of month to inform her of board's decision regarding deactivation and offer option to become "Friend of the Club"

- Obtain contact information for Ausable Forks Rotary Club

Sue

- Meet with mayor regarding \$5,000 request for Melissa Penfield Park mural project

Wanda

- Send out meeting invitation and details for June 17th changeover/awards event at Latitude 44
- Coordinate with Tom LaBombard regarding presentation of Paul Harris Awards at June 17th event
- Bring Ausable Valley leadership class funding request to Youth Services Committee
- Collect end of year accomplishments and volunteer hours from members for presentation at June 17th event
- Send notification to members about providing end-of-year accomplishments and volunteer hours

Collaboration

- Wanda/Mike: Prepare Memorandum of Understanding for Ted K project

Summary

Board Budget and Membership Decisions

The board meeting focused on finalizing membership decisions and budget approval. The board approved the fiscal year 2026-2027 budget as presented by Jessica, with total bank holdings of \$93,000 including \$17,000 in prepayments for Mayor's Cup. The meeting primarily addressed membership issues, with the board voting to deactivate three members: Colleen Lamsa, Nicole Brown, and Allison Hulbert-Bruce. The conversation ended with Jake providing an update on the TED-K project, where he was designated as the point person going forward.

Multi-Purpose Court Resurfacing Project

The group discussed a project to resurface a multi-purpose court at Ted K's facility, with \$20,000 already allocated and an additional \$15,000 needed from Plattsburgh Housing Authority. Jake reported meeting with Mark Hamilton from PHA who recommended resurfacing rather than a complete \$120,000-150,000 renovation, with estimated costs ranging from \$32,000-35,000 including potential drainage work. The team agreed to proceed with resurfacing as a playground rather than a full parking lot renovation, with Mark Hamilton offering to manage the project and Wanda working on a memorandum of understanding to acknowledge the donation and ensure proper signage.

Leadership Changeover Ceremony Planning

The meeting focused on planning the upcoming leadership changeover ceremony scheduled for Wednesday, June 17th at the Meridian Room in Latitude 44 Bistro. Wanda announced the venue details and confirmed that the club would pay for the community award winner's dinner, based on last year's precedent. Jessica reported that Paul Harris Community Awards and member awards have been

ordered, with two additional medals needed for community awards, and Tom LaBombard will present the Paul Harris awards. Wanda requested information about end-of-year accomplishments and volunteer hours to include in the presentation, and asked for any additional guests to be identified for the ceremony.

Finance and Community Project Updates

Jessica provided an update on the Finance Committee, which will reconvene in June to work on developing a spending policy for the club. Sue reported that the mayor's office will provide an update on the mural project at Melissa Penfield Park, which was previously discussed with a potential \$5,000 contribution. Christopher presented a request for a \$5,000 donation to support a food shelf initiative created by the Ausable Valley leadership class, which has already helped 14 students in need, and proposed expanding the program to other schools in the district.

Ausable Student Leadership Fund Request

The meeting focused on a funding request from Christopher for the Ausable Student Leadership Fund, seeking \$5,000 and tabling opportunities. Jessica clarified that the funding source needed to be determined, as it was not specified in the budget, and asked if the organization was a 501c3. The group discussed potentially treating it as a designated service project and agreed to gather more information before the June 25th finance committee meeting. The group also discussed moving forward with the Ted K project and explored the possibility of collaborating with the AuSable Forks Rotary Club on future initiatives.

Plattsburgh Sunrise Rotary Club

Treasurer's Report

June 30, 2026

Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - Community Bank	\$	31,754.66
Savings Account - Community Bank*	\$	27,586.40
CBNA CD	\$	5,117.66
CBNA CD	\$	10,235.30
CBNA CD II	\$	10,343.44
CBNA CD	\$	15,352.99
Total Checking, Savings & CD's	\$	100,490.45
Total Assets	\$	100,490.45

Liabilities

Accounts Payable Checks	\$	497.90
Mayor's Cup Pre-payments	\$	21,919.51
Paul Harris Fellow Award - Community Member	\$	500.00
Plattsburgh City Beach Wheelchair Project	\$	173.22
Total Liabilities	\$	23,090.63

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary Club

Treasurer's Report

June 30, 2026

Expenses since May 31, 2026 Report

Easy Self Storage	\$	90.00
Startup Cash Returned 6/1	\$	(200.00)
Amazon - Kids Fun Run Medals	\$	48.59
Russell Hampton - Rotarian of the Year Awards (2)	\$	101.90
Ck#1380 PM Leary - Lapierre Ln Restroom Rental	\$	459.00
Latitude 44 Restaurant - Paul Harris Dinner	\$	835.66
Russell Hampton - Paul Harris Medals (2)	\$	38.90

Annual Membership Dues

Members Billed	32
Members Paid	31
% Collected thru 5/31/2026	97%

PLATTSBURGH SUNRISE ROTARY CLUB

Budget VS Actual

2025-2026

	2025-2026	2025-2026
	Final Budget	Actual YTD
	Jul'25 - Jun'26	Jul'25 - June'26
Income		
4000 • Member dues	\$6,125	\$5,641
4010 • Mayor's Cup	\$22,750	\$22,486
4028 • Community Sale Fundraiser	\$3,500	\$1,834
4026 • Fundraiser/Donations	\$750	\$0
4076 • Rotary Quilt Raffle	\$0	\$330
4026 • Donations	\$0	\$0
4038 • Membership Event Reimb Income	\$0	\$945
4039 • Rulf's Maze Polio Fundraiser	\$0	\$731
4030 • Trivia Night for Literacy	\$0	\$735
4032 • Administrative Income	\$0	\$60
4040 • 50/50 Raffle, Fines	\$300	\$772
4100 • Interest income	\$50	\$1,068
Total Income	\$33,475	\$34,602
Expense		
4050 • Holiday Party/Annual Dinner	\$500	\$836
4060 • Paul Harris Award	\$1,540	\$1,539
4802 • Alice Project - United Way	\$1,200	\$1,200
4804 • Lapierre Lane Restroom	\$500	\$459
5000 • Charitable donations & projects	\$4,000	\$2,750
4037 • Community Support (Parades)	\$750	\$0
4038 • Chamber After Hours 2026	\$0	\$900
5001A • Soup Kitchen/Foodshelf	\$500	\$500
4038 • 2025 Literacy Project	\$0	\$692
5002 • Membership Committee	\$500	\$95
5003 • Membership Event	\$0	\$450
5003B • Environmental Committee	\$1,250	\$0
5003C • Foundation Committee	\$150	\$0
5004 • Rotary Project Expense	\$1,000	\$0
5005 • International Service Donations	\$6,500	\$4,500
5006 • Mayor's Cup Expense	\$4,405	\$5,519
5007 • Youth Services	\$1,000	\$0
5009 • Rotaract • SUNY Plattsburgh	\$500	\$0
5010 • Dues	\$5,485	\$5,284
5011 • RYLA	\$250	\$290
5012 • Meeting Expense	\$500	\$0
5015 • Miscellaneous	\$500	\$0
5023 • Bank Service Charges	\$200	\$65
5025 • Conference expense	\$600	\$0
5032 • Marketing expense	\$1,000	\$55
5030 • Supplies	\$250	\$102
5031 • Storage Expense	\$1,200	\$1,080
5040 • Postage	\$250	\$210

Profit and Loss

Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2025 to Jun 30, 2026

Report Type: Accrual (Paid & Unpaid)



ACCOUNTS		Jul 01, 2025 to Jun 30, 2026
Income		
Administrative Income		\$60.00
Community Sale		\$1,834.00
Donations, 50/50, Happy \$\$		\$772.00
Interest Income		\$1,068.31
Mayor's Cup		\$21,925.00
Mayor's Cup - T-Shirt Sales		\$561.43
Member Dues		\$5,641.00
Membership Event Reimb Income		\$944.69
Polio Fundraiser		\$731.00
Rotary Quilt Raffle		\$330.00
Trivia Night for Literacy		\$735.00
Total Income		\$34,602.43
Total Cost of Goods Sold		\$0.00
Gross Profit		\$34,602.43
As a percentage of Total Income		100.00%

Operating Expenses	
2025 Literacy Project	\$692.27
Alice Project - United Way	\$1,200.00
Annual Dinner	\$835.66
Annual Dues	\$5,284.08
Bank Service Charges	\$65.48
Chamber After Hours 2026	\$900.00
Charitable Donations & Projects	\$3,209.00
Food Shelf/Soup Kitchen	\$500.00
International Service Donations	\$4,500.00
Marketing Expense	\$55.00
Mayor's Cup Expense	\$5,519.34
Membership Committee	\$94.76
Membership Events	\$450.00
Paul Harris Award	\$1,538.90
Postage	\$210.00
RYLA	\$290.00
Storage Expense	\$1,080.00
Supplies	\$101.90
Website Expenses	\$750.92
Total Operating Expenses	\$27,277.31

Net Profit	\$7,325.12
As a percentage of Total Income	21.17%

Balance Sheet

Plattsburgh Sunrise Rotary Club

As of Jun 30, 2026

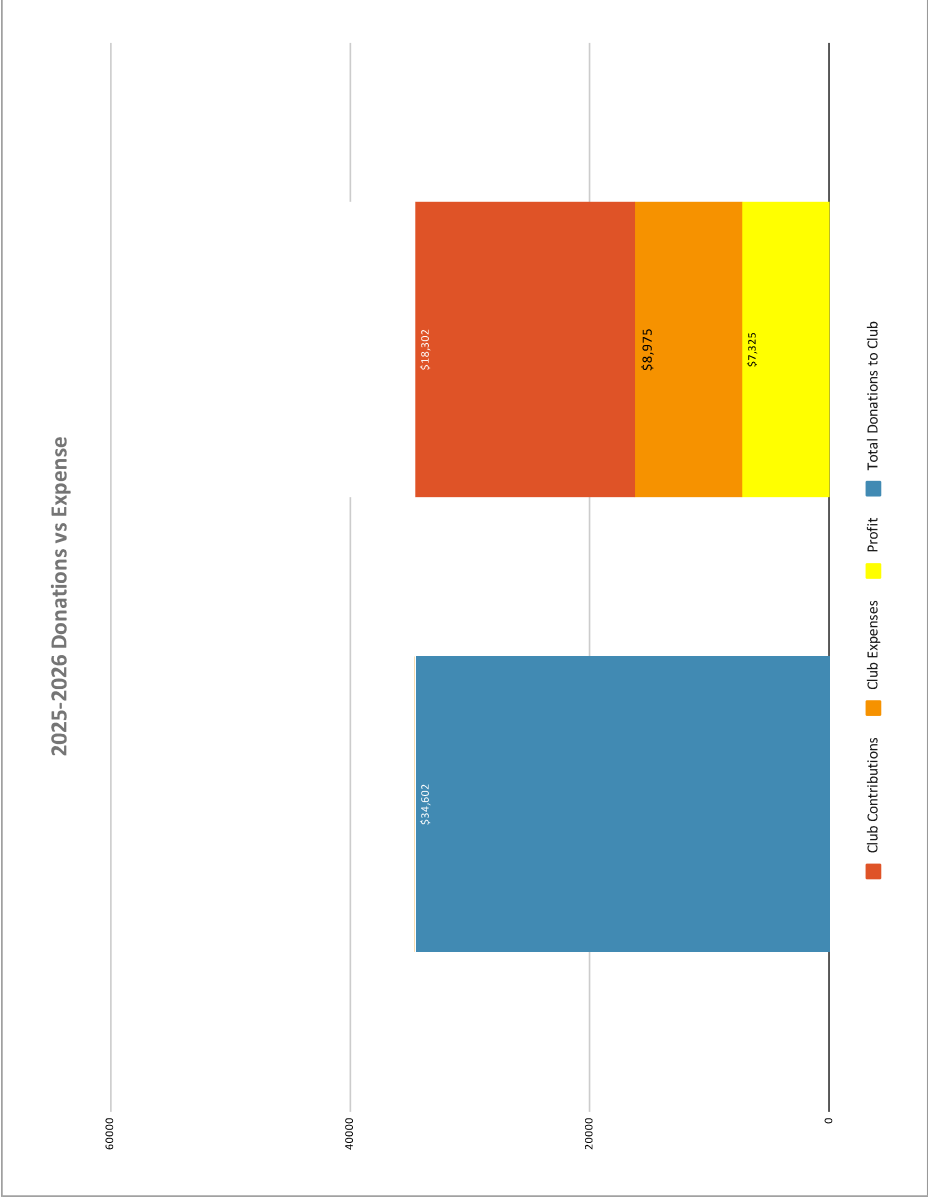
Report Type: Accrual (Paid & Unpaid)



ACCOUNTS		Jun 30, 2026
Assets		
Cash and Bank		
CBNA CD (\$10K)		\$10,235.30
CBNA CD (\$10K) - II		\$10,343.44
CBNA CD (\$15K)		\$15,352.99
CBNA CD (\$5K)		\$5,117.66
Community Bank Checking		\$31,754.66
Community Bank Savings		\$27,586.40
Petty Cash		\$100.00
Total Cash and Bank		\$100,490.45
Other Current Assets		
Total Other Current Assets		\$0.00
Long-term Assets		
Total Long-term Assets		\$0.00
Total Assets		\$100,490.45
Liabilities		
Current Liabilities		
Accounts Payable		\$497.90
Mayor's Cup Pre-payments		\$21,919.51
Paul Harris Award Community		\$500.00
Plattsburgh City Beach Wheelchair Project		\$173.22

Liabilities	
Total Current Liabilities	\$23,090.63
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$23,090.63
Equity	
Retained Earnings	
Profit for all prior years	\$70,074.70
Profit between Jul 1, 2025 and Jun 30, 2026	\$7,325.12
Total Retained Earnings	\$77,399.82
Total Equity	\$77,399.82

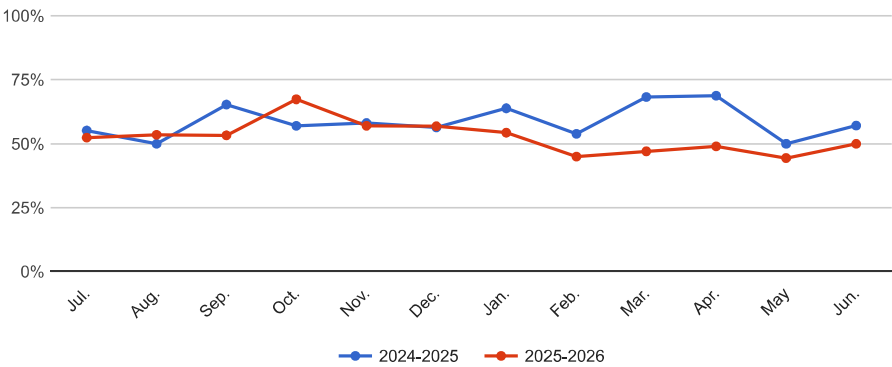
Total Donations to Club	\$34,602
Contingency Fund	\$0
Profit	\$7,325
Club Expenses	\$8,975
Club Contributions	\$18,302
	\$34,602 \$34,602



Attendance Home

| 2025 - 26 |

ATTENDANCE HISTORY REPORT



*Statistics are based on today and past meetings, both open and closed without including makeups.

REPORTS

- [Print Member List/Attendance Sheet](#)
- [Print Member List \(Simple Version\)](#)
- [Attendance Report by Year](#)
- [Monthly Club Report](#)
- [Customized Attendance Report](#)
- [Rule of 85](#)
- [Guests Report](#)



HELP

- [Attendance](#)
- [Quick Start Video](#)
- [PDF Guide](#)
- [Support Articles](#)



RECENT MEETINGS

Jun. 02, 2026	15 / 30		60.000%
May 19, 2026	16 / 27		64.286%
May 05, 2026	8 / 27		60.714%
Apr. 21, 2026	14 / 27		64.286%
Apr. 07, 2026	12 / 26		74.074%
Mar. 24, 2026	14 / 27		70.370%
Mar. 03, 2026	11 / 26		57.692%
Feb. 17, 2026	10 / 25		56.000%

*Statistics are based on today and past meetings, both open and closed including makeups.

Club Attendance Report by Month

Current: Jul. 01, 2025 - Jun. 30, 2026

Month	Total Members at End of Month (Incl. Honorary)	Total Members Reported (Not Incl. Honorary)	New Members	Terminated	Closed Meetings	Gain/Loss	YTD Gain/Loss	MTD %
07 25	33	33	0	0	2	0	0	77.032%
08 25	35	35	2	0	1	2	2	63.333%
09 25	34	34	0	1	2	-1	1	67.742%
10 25	33	33	2	3	2	-1	0	74.286%
11 25	33	33	0	0	2	0	0	73.929%
12 25	32	32	0	1	2	-1	-1	65.517%
01 26	32	32	0	0	3	0	-1	69.061%
02 26	32	32	0	0	2	0	-1	64.538%
03 26	33	33	1	0	2	1	0	64.031%
04 26	33	33	0	0	2	0	0	69.180%
05 26	33	33	0	0	2	0	0	62.500%
06 26	30	30	0	3	2	-3	-3	68.889%