



August is  
Rotary Membership  
&  
New Club Development  
Month

## Board Meeting Agenda

- I. Call to Order**
- II. Approval of minutes from last meeting**
- III. Approval of Treasurer's Report**
- IV. Current Committee Members and Chairs list**
- V. Speakers Scheduling**
- VI. Beach Festival Committee** provide the board and general membership with a post-event assessment of the 2021 Beach Festival and suggestions for improving the 2022 event and also a timeline for organizing the event as well.
- VII. Date for Gazebo Project**
- VIII. Membership:** New members, are we going to schedule an orientation Zoom for them? That should happen once they have been approved for membership
- IX. End Polio Tulips**
- X. Adjourn**

# Sunrise Rotary Club of Plattsburgh, NY Inc.

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## Board Meeting –July 15, 2021

### Minutes

Present: Eric McDowell; Sue LeBlanc Durocher; Jeff Prescott; Jessica Kline; Michelle Senecal; Tom Defayette; Roger Black

**Meeting** - President Jeff Prescott called the meeting to order and asked if there were any corrections to the June 10<sup>th</sup> meeting minutes. On a motion by Roger Black and seconded by Sue LeBlanc Durocher, the June meeting minutes were approved. All voted in favor.

**Treasurer's Report** – The expenses for Mayor's Cup aren't all in yet. We expect a parking expense of \$712 and there may be an expense for the fencing. The money hasn't yet been collected from the various places selling t-shirts. We still have 200 t-shirts left to sell. The Chinese restaurant at the mall has offered to sell them. We expect to breakeven or net a profit of \$1,000. A postmortem will be held on the Mayor's Cup to discuss what went well and what we need to work on for next year's event.

Jessica will be stepping away as Treasurer and will be the assistant to the treasurer. Michelle Kalil has stepped up to replace Jessica but she has recently had a death in her family and some things with her job that has prevented her from attending recent meetings and board meetings. Jess is going to meet with Michelle next week. The Finance Committee is scheduled to meet on July 22 at 5:30 p.m. The treasurer position will be discussed at this meeting.

Board discussed MHAB and the cost to hold our meetings there and if we should continue with Zoom meetings for those unable to attend in person. The per person cost is \$12 and we need to have 13 paid in person members for us to breakeven. Board discussed if we should charge \$5 for members to join via Zoom or ask for a voluntary donation rather than mandating a \$5 charge. Zoom is a good option for snowbirds and members on vacation so we should plan to continue it. It does work well for committee meetings and board meetings but there is a cost associated to using it. Noon Rotary will discontinue their Zoom meetings effective September 1<sup>st</sup>. Board discussed possibly getting sponsors to pay for it quarterly. Jeff will encourage in person attendance and we will discuss the \$5 Zoom charge at our next club assembly meeting. It was mentioned that if we continue Zoom meetings, we will need to get microphones for the tables. On a motion by Sue LeBlanc Durocher and seconded by Jeff Prescott, the Treasurer's report was accepted. All voted in favor.

**New Members** – On a motion by Sue LeBlanc Durocher and seconded by Eric McDowell, MacKenzie Dumas was approved for membership. MacKenzie's new member speech will be scheduled and she will be asked to serve on two committees. Her sponsor is Jeff Prescott.

On a motion by Eric McDowell and seconded by Roger Black the meeting was adjourned at 8:28 a.m.

# Customized Attendance Report

**Date Range: Jun 01, 2021 To Jul 31, 2021**

Name	Jun 01, 2021	Jun 08, 2021	Jun 15, 2021	Jun 22, 2021	Jun 29, 2021	Jul 06, 2021	Jul 13, 2021	Jul 20, 2021	Jul 27, 2021	%	Current Type	Notes
Black, Roger	✓	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack	M									100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki	✓	✓	✓	M	✓	✓	✓	✓	✓	100.00 %	Active	
Dahlen, Joanne	M	✓	✓	✓	✓	✓	✓	✓	M	100.00 %	Active	
Dahlen, Kjell	M			✓		M	✓			100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	M	M	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Delaney, Lori						M				11.11 %	Active	
DeSnyder, Jake						M	✓		✓	100.00 %	Active	Exempted Members Aug 24, 2015
Downs, Colleen	✓	M	✓	M	✓	M	✓	✓	✓	100.00 %	Active	
Duley, Kathy	✓	✓	✓	M	M	M	✓	✓	✓	100.00 %	Active	Exempted Members Feb 02, 2017
Dumas, MacKenzie	–	–	–	–	–	–	–		✓	50.00 %	Active	
Eppler, Kathy	✓	✓	✓	✓	✓	✓	✓	M		88.89 %	Active	
Fisher, Connie	M	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	

Total: 36 members



Name	Jun 01, 2021	Jun 08, 2021	Jun 15, 2021	Jun 22, 2021	Jun 29, 2021	Jul 06, 2021	Jul 13, 2021	Jul 20, 2021	Jul 27, 2021	%	Current Type	Notes
Senecal, Michelle	M	✓	✓	✓	✓	M	✓	✓	✓	100.00 %	Active	
Snook, James	M	✓	✓	✓	M	✓	✓	M	✓	100.00 %	Active	
Snow, Kathy	M	M								22.22 %	Active	
Sterling, Joan	✓	✓	✓	M	✓		✓	✓		77.78 %	Active	
Varga, Amel			–	–	–	–	–	–	–	0.00 %	Ex Member	
Varga, Amel			–	–	–	–	–	–	–	0.00 %	Ex Member	
Woodward, Fred			–	–	–	–	–	–	–	0.00 %	Ex Member	
Total: 36 members												

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

# Plattsburgh Sunrise Rotary Treasurer's Report

## July 31, 2021

### Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	325.77
Checking Account - Community Bank	\$	28,404.27
Savings Account - Community Bank*	\$	27,039.20
Total Checking & Savings	\$	55,869.24
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Total Assets	\$	56,369.24

### Liabilities

50/50 Raffle 7/31/2021	\$	38.00
Accounts Payable (Speaker Donation to Rotary Foundation)	\$	-
Paul Harris Fellow Award - Community Member	\$	1,500.00
Total Liabilities	\$	1,538.00

\*Community Bank includes \$3000 for the Pavilion Project

# Plattsburgh Sunrise Rotary Treasurer's Report July 31, 2021

## Expenses since June 30, 2021 Report

Rotary International Semi-Annual Dues	\$	1,568.20
MHAB (Meeting Breakfast Charges)	\$	203.98
MHAB (Meeting Breakfast Charges)	\$	164.97
MHAB (Meeting Breakfast Charges)	\$	164.97
Mayor's Cup Prizes (Volleyball & Cornhole)	\$	1,000.00
Clubrunner (Annual Charges)	\$	640.00
Sam's Club (Candy for Parade)	\$	94.09
Russell Hampton (Name Badges)	\$	26.40

Annual Membership Dues	
Members Billed	30
Members Paid	14
% Collected thru 7-31-2021	100%

# Profit and Loss

## Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2021 to Jul 31, 2021

ACCOUNTS		Jul 01, 2021 to Jul 31, 2021
<b>Income</b>		
Donations, 50/50, Happy \$\$		\$55.50
Interest Income		\$1.15
Mayor's Cup		\$7,773.40
Meeting Room Revenue		\$436.00
Member Dues		\$975.00
<b>Total Income</b>		<b>\$9,241.05</b>
<b>Total Cost of Goods Sold</b>		<b>\$0.00</b>
<b>Gross Profit</b> As a percentage of Total Income		<b>\$9,241.05</b> <b>100.00%</b>
<b>Operating Expenses</b>		
Bank Service Charges		\$14.98
Dues		\$1,568.20
Mayor's Cup Expense		\$1,000.00
Meeting Room Expense		\$533.92
Miscellaneous Expenses		\$94.09
Supplies		\$26.40
Website Expenses		\$640.00
<b>Total Operating Expenses</b>		<b>\$3,877.59</b>



<b>Net Profit</b>	<b>\$5,363.46</b>
As a percentage of Total Income	58.04%

# Balance Sheet

## Plattsburgh Sunrise Rotary Club

As of Jul 31, 2021

ACCOUNTS	Jul 31, 2021
<strong>Assets</strong>	
<strong>Cash and Bank</strong>	
Community Bank Checking	\$28,404.27
Community Bank Savings	\$27,039.20
Glens Falls National Checking	\$325.77
Petty Cash	\$100.00
<strong>Total Cash and Bank</strong>	<strong>\$55,869.24</strong>
<strong>Other Current Assets</strong>	
<strong>Total Other Current Assets</strong>	<strong>\$0.00</strong>
<strong>Long-term Assets</strong>	
<strong>Total Long-term Assets</strong>	<strong>\$0.00</strong>
<strong>Total Assets</strong>	<strong>\$55,869.24</strong>
<strong>Liabilities</strong>	
<strong>Current Liabilities</strong>	
50/50 Raffle	\$38.00
Food Shelf Donations	\$30.00
Paul Harris Award Community	\$1,500.00
<strong>Total Current Liabilities</strong>	<strong>\$1,568.00</strong>
<strong>Long-term Liabilities</strong>	
<strong>Total Long-term Liabilities</strong>	<strong>\$0.00</strong>
<strong>Total Liabilities</strong>	<strong>\$1,568.00</strong>

Equity	
Retained Earnings	
Profit for all prior years	\$48,937.78
Profit between Jul 1, 2021 and Jul 31, 2021	\$5,363.46
<b>Total Retained Earnings</b>	<b>\$54,301.24</b>
<b>Total Equity</b>	<b>\$54,301.24</b>

# SUNRISE ROTARY

## Budget 2020-2021

	2021-2022	2021-2022
	Final Budget	Actual YTD
	Jul '21 - Jun 22	Jul '21
<b>Income</b>		
4000 · Member dues	\$5,250	\$975
4010 · Mayor's Cup	\$4,000	\$7,773
4024 · Raffle Ticket Sales	\$3,000	\$0
4028 · Community Sale Fundraiser	\$4,000	\$0
4026 · Fundraiser/Donations	\$1,000	\$0
4027 · Meeting Room Revenue	\$0	\$436
4036 · Polio Plus Raffle	\$750	\$0
4040 · 50/50 Raffle, Fines	\$1,500	\$56
4100 · Interest income	\$15	\$1
<b>Total Income</b>	<b>\$19,515</b>	<b>\$9,241</b>
<b>Expense</b>		
4050 · Holiday Party/Annual Dinner	\$0	\$0
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$3,000	\$0
5001A · Soup Kitchen/Foodshelf	\$500	\$0
5002 · Membership Committee	\$500	\$0
5003A · Polio Fundraiser	\$250	\$0
5003B · Foundation Committee	\$100	\$0
5003C · Speaker Foundation Donation	\$350	\$0
5005 · International Service Donations	\$4,000	\$0
5006 · Mayor's Cup Expense	\$1,000	\$1,000
5007 · Youth Exchange	\$50	\$0
5009 · ARC Festival of Trees	\$200	\$0
5010 · Dues	\$4,750	\$1,568
5011 · RYLA	\$250	\$0
5012 · Sponsorships Community Events	\$500	\$0
5013 · Outdoor Art Project	\$1,000	\$0
5014 · Meeting Room Expense	\$500	\$534
5015 · Miscellaneous	\$500	\$94
5023 · Bank Service Charges	\$50	\$15
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$26
5036 · Accounting	\$500	\$0
5040 · Postage	\$150	\$0
5045 · Website	\$750	\$640
<b>Total Expense</b>	<b>\$21,290</b>	<b>\$3,878</b>
<b>Net Income</b>	<b>-\$1,775</b>	<b>\$5,363</b>

## Mayor's Cup 2021

### Income

Sponsorships	\$3,000.00
5K Race	\$938.00
Cornhole Registrations	\$840.00
Volleyball Registrations	\$180.00
MC T-Shirt Sales	\$5,582.40
<b>Total Income</b>	<b>\$10,540.40</b>

### Expenses

Loreman's (2019-2020)	\$4,129.76
Foster's Tents	\$1,026.00
Volleyball Prizes	\$180.00
Cornhole Prizes	\$550.00
Band	\$500.00
<b>Total Expenses</b>	<b>\$6,385.76</b>

**Net Profit thru 8/3/2021      \$4,154.64**