

Sunrise Rotary Club of Plattsburgh, NY Inc.

Board Meeting – April 6, 2017

Minutes

Present: Joanne D, Doug K., Kerry T., Jessica S., Roger B., Libby Q., Allison H.

Meeting: President Dahlen called the meeting to order at 7:30.

Consent Agenda including:

- **Minutes of previous meeting**
- **Treasurers Report**
- **Attendance Report**

Motioned by Roger Black, Seconded by Allison Hulbert-Bruce and approved by the Board.

Board Discussion:

Ad Hoc Committee next steps: President Joanne Dahlen presented the board with a plan to form an Ad Hoc Committee of club and board members to take up the matter of the previous board discussion concerning a possible change of venue of the weekly club meetings. The as yet unnamed committee will examine the broader issues of club participation including where, when and how often as well as the what events outside the regular club meetings that will qualify for makeup status.

This Yearly, as opposed to Standing, Committee will be formed subsequent to the May Board Meeting, after its formation has been announced at an April club meeting.

Meeting Cancellation Procedures: The Board accepted a procedure for cancelling a regular weekly breakfast meeting for weather-related reasons whenever the Beekmantown Central School District closes or institutes a delayed opening for weather-related reasons. Whenever possible, the President or acting President will call off a regular weekly breakfast meeting the evening before the meeting in order to give Sunrise Club members, venue staff and program speakers and participants greater notice of the cancellation.

Awards Dinner: President J. Dahlen and Libby Quéguiner led a discussion on the date and venue of the annual Awards Dinner. It was suggested we look at Tuesday, June 20, 2017, in lieu of the regular breakfast meeting. Libby Q. was exploring if suitable arrangements could be made with Mooney Bay at a \$35 per head price. A time of 5 p.m. for cocktails and 5:30 for dinner was suggested.

Committee Participation Event: Roger Black outlined a discussion with club members that he would like to see take place at an April or May Assembly. With a goal to rejuvenate and energize club committees for the 2017 – 2018 term, the assembly event would include the participation of the president, president-elect, president nominee, secretary and as many committee chairs as possible. It is hoped this event will evolve into an annual opportunity for committees to meld with the President-elect shortly before everyone's new term begins.

Revitalization of Downtown Plattsburgh: President Joanne D. led a discussion reviewing our previous meeting with Mayor Colin Read at the March board meeting and a subsequent public meeting that she

Sunrise Rotary Club of Plattsburgh, NY Inc.

and Doug K. attended at City Hall.

That meeting included extensive discussion about the proposed Amphitheatre Project where many questions were raised.

There was also a discussion of the proposed STEAM which suggested that project remains in the envisioning process.

Joanne said she would be making further inquiries in the near future to better understand where each of these projects stand.

2017/2018 Draft Budget: There was discussion about the proposed budget for the upcoming year. In general, the board felt it was well along the process of adopting a 2017/2018 budget.

Additional Discussion:

Member requests for Donations at weekly meetings: Roger Black brought up some concerns about the number of requests for donations for outside causes that are circulated at some breakfast meetings. He suggested that it be suggested that members clear the requests with the President prior to the beginning of the meeting. President Dahlen suggested that the collection of donations could be arranged for at the end of the meeting.

Publicizing Events: With the greater number of Rotary-related and even non-Rotary events being scheduled, the board discussed how to better publicize these events to club members. Joanne D. said she will work on creating a PowerPoint presentation of events to run on a rotation basis during the meeting, especially during the beginning of the meeting.

Roger B said he will look into the possibility of embedding a Google Calendar into the Sunrise Club website.

Youth Exchange: Doug Kashorek provided an extensive report on the past and present activities as well as future expectations of the Youth Exchange Committee. He expressed concern that he could personally continue the amount of effort required without additional help, especially in light of his upcoming term as president of the club.

The board agreed changes were needed for the program to continue. Suggestions included:

- Changing and expanding the committee to include committee members taking on separate YE tasks and responsibilities.
- Planning for a periodic “break year” every third or so year where no YE student is sponsored.
- Alternating long-term and short-term YE programs.

The board also recognized the need to expand the entire Youth Programs Committee to better support all the youth programs including RYLA and future programs involving area primary and secondary schools.

Adjournment: Motioned by Roger B., seconded by Jessica S. and approved by the board.

Plattsburgh Sunrise Rotary Treasurer's Report
April 30, 2017

Assets

Cash on Hand	\$	-
Checking Account - GFNB **	\$	35,058.53
Savings Account - Community Bank*	\$	26,813.76
Total Checking & Savings	\$	61,872.29
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Total Assets	\$	62,372.29

Liabilities

50/50 Raffle 4/30/17	\$	193.00
Foodshelf	\$	680.00
Polio Plus Raffle	\$	-
Paul Harris Fellow Award - Community Member	\$	500.00
Total Liabilities	\$	1,373.00

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary Treasurer's Report

April 30, 2017

Expenses since March 31, 2017 Report

Rotary Foundation (Paul Harris)	\$	1,000.00
Rotary Foundation (Paul Harris)	\$	1,000.00
Kathy Eppler (Paul Harris Awards)	\$	40.00
WIRY (Radio Day)	\$	955.00
USPS (Stamps 100 ea)	\$	49.00
Caroline Ferrando	\$	100.00
Russell Hampton (Awards & Badges)	\$	145.55

Annual Membership Dues

Members Billed	51
Members Paid	49
% Collected thru 4-30-2017	96%

SUNRISE ROTARY Budget 2016-2017

	Budget		Actual	
	Jul '16 - Jun 17	Jul '16 - Apr '17	Jul '16 - Jun 17	Jul '16 - Apr '17
Income				
4000 · Member dues	\$6,000		\$6,108.75	
4010 · Mayor's Cup	\$11,339		\$18,655.33	
4020 · Radio Days	\$8,000		\$7,720.00	
4038 · Honey Sales	\$4,400		\$0.00	
4038 · Winter Carnival	\$0		\$0.00	
4040 · 50/50 Raffle, Fines	\$2,000		\$1,543.05	
4100 · Interest income	\$50		\$40.15	
Total Income	\$31,789		\$34,067.28	
Expense				
4050 · Holiday Party	\$600		\$175.50	
4060 · Paul Harris Award	\$1,500		\$1,751.68	
5000 · Charitable donations & projects	\$5,000		\$3,650.00	
5002 · Membership Committee	\$750		\$0.00	
5003 · Polio Plus	\$0		\$356.77	
5004 · Literacy Challenge	\$600		\$600.00	
5005 · International Service Donations	\$9,000		\$4,182.00	
5006 · Winter Carnival	\$670		\$212.57	
5007 · Youth Exchange	\$3,500		\$2,338.47	
5009 · ARC Festival of Trees	\$200		\$145.68	
5010 · Dues	\$6,000		\$6,025.39	
5011 · RYLA	\$800		\$0.00	
5012 · Sponsorships Community Events	\$0		\$500.00	
5015 · Miscellaneous	\$1,000		\$1,755.00	
5016 · Contingency	\$1,600		\$0.00	
5025 · Conference expense	\$550		\$0.00	
5030 · Supplies	\$500		\$210.82	
5035 · Insurance	\$396		\$396.00	
5040 · Postage	\$100		\$135.00	
5045 · Website	\$750		\$694.65	
Total Expense	\$32,916		\$23,129.53	
Net Income	-\$1,127		\$10,937.75	

6:20 PM
05/02/17
Cash Basis

SUNRISE ROTARY
Balance Sheet
As of April 30, 2017

	<u>Apr 30, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Checking	35,058.53
1020 · Savings	26,813.76
Total Checking/Savings	<u>61,872.29</u>
Total Current Assets	<u>61,872.29</u>
TOTAL ASSETS	<u>61,872.29</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2007 · Paul Harris Award - Community	500.00
2010 · 50/50 Raffle	193.00
2015 · Food Shelf	680.00
Total Other Current Liabilities	<u>1,373.00</u>
Total Current Liabilities	<u>1,373.00</u>
Total Liabilities	1,373.00
Equity	
32000 · Unrestricted Net Assets	49,561.54
Net Income	10,937.75
Total Equity	<u>60,499.29</u>
TOTAL LIABILITIES & EQUITY	<u>61,872.29</u>

6:28 PM
 05/02/17
 Cash Basis

SUNRISE ROTARY

Profit & Loss Prev Year Comparison

July 2016 through April 2017

	Jul '16 - Apr 17	Jul '15 - Apr 16
Income		
4000 · Member dues	6,108.75	6,208.75
4010 · Mayor's Cup		
4015 · Mayor's Cup 2015 Income	0.00	23,593.50
4016 · Mayor's Cup 2015 Expense	0.00	-6,762.02
4017 · Mayor's Cup 2016 Income	27,340.00	0.00
4018 · Mayor's Cup 2016 Expense	-3,937.10	-4,770.10
4019A · Mayor's Cup 2017 Expense	-4,747.57	0.00
Total 4010 · Mayor's Cup	18,655.33	12,061.38
4020 · Radio Days		
4025 · Radio Days Revenues	8,675.00	9,610.00
4027 · Radio Days Expenses	-955.00	0.00
Total 4020 · Radio Days	7,720.00	9,610.00
4038 · Honey Sales	0.00	2,426.00
4039 · Winter Carnival Income	0.00	1,750.00
4040 · 50/50 Raffle, Fines	1,543.05	1,410.75
4100 · Interest income	40.15	44.65
Total Income	34,067.28	33,511.53
Expense		
4050 · Holiday Party		
4055 · Holiday Party Revenue	0.00	-2,145.00
4057 · Holiday Party Expense	175.50	2,467.65
Total 4050 · Holiday Party	175.50	322.65
4060 · Paul Harris Dinner	1,751.68	81.00
5000 · Charitable donations & projects	3,650.00	2,441.00
5003 · Polio Plus	356.77	0.00
5004 · Literacy Volunteers of America	600.00	600.00
5005 · International Service Donations	4,182.00	6,385.17
5006 · Winter Carnival	212.57	2,209.72
5007 · Youth Exchange Program	2,338.47	2,410.09
5009 · ARC Christmas Tree Project	145.68	153.32
5010 · Dues	6,025.39	5,053.85
5012 · Sponsorship - Community Events	500.00	0.00
5015 · Miscellaneous	1,755.00	0.00
5025 · Conference expense	0.00	250.00
5030 · Supplies	210.82	23.19
5035 · Insurance	396.00	396.00
5040 · Postage	135.00	0.00
5045 · Website	694.65	638.65
Total Expense	23,129.53	20,964.64
Net Income	10,937.75	12,546.89



Rotary Club of Plattsburgh Sunrise

Club Attendance Report by Month

Current Year: Jul 01, 2016 - Apr 30, 2017

Month	Total Members at End of Month (Incl. Honorary)	Total Members Reported (Not Incl. Honorary)	New Members	Terminated	Closed Meetings	Gain/Loss	YTD Gain/Loss	MTD %
07 16	48	48	0	0	4	0	0	69.64 %
08 16	48	48	0	0	5	0	0	66.43 %
09 16	48	48	0	0	4	0	0	68.25 %
10 16	48	48	0	0	4	0	0	63.21 %
11 16	49	49	1	0	5	1	1	61.50 %
12 16	49	49	0	0	3	0	1	63.83 %
01 17	49	49	0	0	4	0	1	62.86 %
02 17	49	49	0	0	4	0	1	65.88 %
03 17	51	51	2	0	3	2	3	65.07 %
04 17	48	48	0	3	4	-3	0	66.97 %

Generated by ClubRunner – www.ClubRunner.ca

Report Date: Apr 28, 2017



Rotary Club of Plattsburgh Sunrise

Membership Attendance

Current Year: Jul 01, 2016 - Apr 30, 2017

Name	Notes	Meetings Attended	Meetings Missed	Makeups	Banked Makeups	YTD Attendance
Alterie, Yvonne		28	12	1	2	72.50 %
Arnone, Joel		11	7	1	0	66.67 %
Black, Roger		36	4	4	16	100.00 %
Brown, Jack	Exempted Members Aug 24, 2015	24	16	2	5	100.00 %
Dahlen, Joanne		33	7	5	20	95.00 %
Dahlen, Kjell	Exempted Members Aug 24, 2015	20	20	9	1	100.00 %
DeFayette, Tom		28	12	5	7	82.50 %
Desnyder, Jake	Exempted Members Aug 24, 2015	16	24	0	0	100.00 %
Duley, Kathy	Exempted Members Feb 02, 2017	18	22	5	1	67.65 %
Duley, Victoria Zinser		20	20	6	2	65.00 %
Eppler, Kathy		29	11	3	1	80.00 %
Fisher, Connie		30	10	1	3	77.50 %
Frederick, Melissa		0	38	0	0	0.00 %
Garsow, Patrick		1	37	0	0	4.00 %
Giltz, Randall G.		34	6	0	4	85.00 %
Glasgow, Thomas E.	Exempted Members Aug 24, 2015	35	5	1	2	100.00 %
Gosrich, Thomas		15	25	1	0	40.00 %
Grindle, Bruce	Exempted Members Aug 24, 2015	17	23	1	3	100.00 %
Hamilton, Mark		22	18	2	1	60.00 %
Hammond, Priscilla		33	7	2	1	87.50 %
Hulbert-Bruce, Allison		27	13	5	11	80.00 %
Jarrette, Rich		22	18	4	6	65.00 %
Kashorek, Doug		34	6	2	12	90.00 %

Name	Notes	Meetings Attended	Meetings Missed	Makeups	Banked Makeups	YTD Attendance
Kehn, Edward		4	36	0	0	10.00 %
Kehoe, Kevin		13	27	2	0	37.50 %
Kelly, Gerard E.	Exempted Members Aug 24, 2015	36	4	1	1	100.00 %
Kennedy, James		16	24	0	0	40.00 %
King, Rebecca		18	22	1	0	47.50 %
LaBombard, Tom	Exempted Members May 01, 2016	27	13	4	0	100.00 %
LeBlanc-Durocher, Susan		32	8	6	6	95.00 %
Lesser, Cheryl		15	25	2	0	65.38 %
Loreman, Thom		10	30	0	1	25.00 %
Marino, Ron	Exempted Members Aug 24, 2015	12	28	5	2	100.00 %
Marvin, Laurie L		28	12	5	5	82.50 %
McDowell, Eric		4	3	0	0	57.14 %
O'Connell, Shirley		7	33	1	0	20.00 %
Perry, Maxine		21	19	8	1	72.50 %
Prescott, Jeff		6	1	1	0	100.00 %
Quéquiner, Libby		19	21	7	4	65.00 %
Raino, Paul	Exempted Members Aug 24, 2015	15	25	4	1	100.00 %
Recore, Gail		1	39	0	0	2.50 %
Russell, Pat	Exempted Members Aug 24, 2015	16	24	1	1	100.00 %
Sears, Jessica		22	18	4	3	65.00 %
Senecal, Michelle		25	15	2	3	67.50 %
Snook, James		31	9	7	5	92.50 %
Sterling, Joan		14	26	1	2	37.50 %
Tardelli, Karen		5	33	7	1	31.58 %
Taylor, Kerry P		16	24	5	1	52.50 %
Volkman, Karen E.		18	22	1	0	47.50 %
Whitbeck, PJ		23	17	2	2	62.50 %

Name	Notes	Meetings Attended	Meetings Missed	Makeups	Banked Makeups	YTD Attendance
Woodward, Fred	Exempted Members Aug 24, 2015	2	38	0	0	100.00 %
Total: 51 members				YTD official club attendance:		65.34 %

Generated by ClubRunner – www.ClubRunner.ca

Report Date: Apr 28, 2017